

DOWNLOAD APP

FIRST TIME USE ONLY

Download the Libby app from the app store on your device:



1

Open Libby app:

- Select “Hi!” to get started
- Select “Find My Library”
If Libby guesses your library incorrectly
- Select “No...” then
- Select “No. I’ll Search For A Library”
Search by Library name, city, or zip code
- Click on your library

2

Add your library card:

- Select “Add Your Card”
On the right side of the Wisconsin’s Digital Library Collection homepage
- Select “Bridges Library System”
From the drop down menu
- Type your CARD NUMBER and PIN in the appropriate boxes
Include any letters and numbers for the CARD NUMBER
- Select “Sign In”

3

DID YOU KNOW?

You may add multiple library cards by selecting ☰ from the library side of your Libby app interface. Then select “Library Cards” > “Add Another Card”

HOW TO EXTEND LOAN PERIODS!

The maximum loan period for eBooks is 21 days and eAudiobooks is 14 days.

2-TAP RENEWALS!

If your loan period appears to be less than this:

- Select the underlined date before borrowing a book to extend your loan

OR

- Log in to the WDL website—wplc.overdrive.com—and select “My account> settings” to view & edit loan period default options

1. TAP the cover of the title from your Shelf in the Libby App

2. TAP “Renew Loan”

You may renew a title 72 hours prior to the expiration time only if there are no other holds

Need more help with Libby?

Visit help.libbyapp.com

or contact us at

Hartland Public Library

(262) 367-3350

www.hartlandlibrary.org



Libby is brought to you by your local library and OverDrive

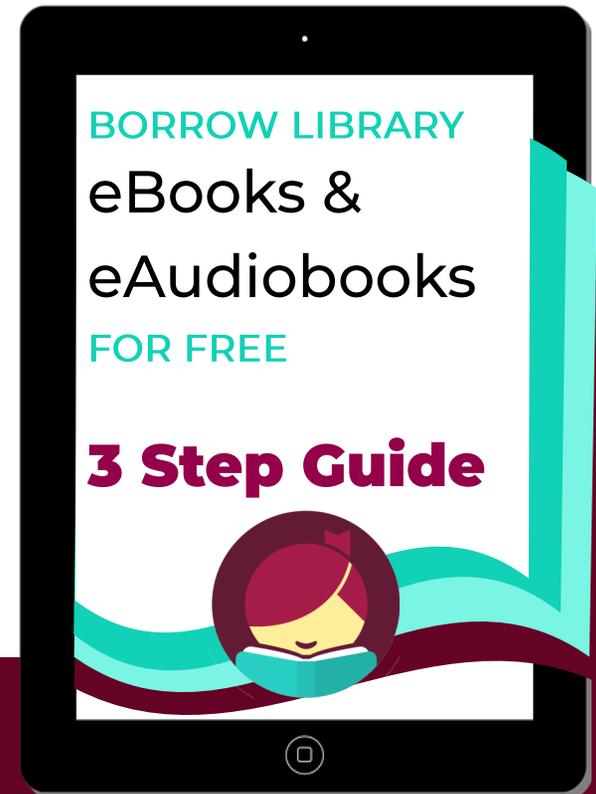


WISCONSIN'S
DIGITAL LIBRARY

Libby

One-tap reading app
from your library

3
steps



Smartphones

Tablets

Windows 10 Computers

DOWNLOAD eBooks & eAudiobooks

- 1** OPEN THE LIBBY APP
- Libby will take you to Wisconsin's Digital Library (WDL) Homepage
 - If your library card is not linked to the app, please see step 3 of DOWNLOAD APP (on reverse side)

BROWSE | SEARCH

Option #1: Browse the collection in Wisconsin's Digital Library Collection—

- Scroll down the WDL homepage until you find "Popular Collections"
- Select one of the genres or select "Explore our Collections" to see more genre options
- View all results or add filters by tapping on your preferred format or genres
Filtering options are underlined and listed by the number of items that match your search

- Select the  icon to set preferences such as availability, audience, and more

Option #2: Search Wisconsin's Digital Library Collection—

- Select "Search the Catalog..." on the upper left of the WDL homepage
- Type the name of a title, author, or genre
- View all the results or add filters by tapping on your preferred format or genres
Filtering options are underlined and listed by the number of items that match your search
- Select the  icon to set preferences such as availability, audience, and more

BORROW | PLACE HOLD

Option #1: Borrow a book—

- If a book is available right away, it will have a "Borrow" option next to it
- Select "Borrow" to get this book right away
- Select "Open Book" to begin reading
- Select "Go to Shelf" to view/access your loans, open a book, or send a book to a device
(for directions on how to send a book to your Kindle device, see right panel)
- Select "Keep Browsing" to look for Additional titles

Option #2: Place a hold on a book—

- If a book is not available right away, select "Place Hold" to be added to the queue
- Enter an email address to receive an email notification when the book is ready for you
- Select "Place Hold!"
- Select "Keep Browsing" to look for additional titles
- Select "Edit Hold" to make changes to your hold

 CLICK TO ACCESS MANY FEATURES
Including Settings, Preferences, and Tips & Secrets!

HAPPY READING!

LIBBY and KINDLE

How To:

SEND BOOKS TO KINDLE—
Available for most borrowed books (U.S. Only)

- Go to your "Shelf"
- Tap the title jacket/cover
- Tap "Send to Device"
- Tap "Select your device" then "Kindle"
- Tap "Send to Kindle!"
- You'll be taken to Amazon's website to finish getting the book. Tap "Get library book," sign in, and choose a device to deliver the title to
- Tap "Close" in the top-right corner to go back to the Libby app

RETURN KINDLE BOOKS—

- Go to your "Manage Your Content and Devices" page on Amazon
- Find the title in the "Your Content" list, then tap 
- Tap "Return this book" in the pop-up window
- Select "Yes" to confirm and return the book

MAKE KINDLE YOUR PREFERRED WAY TO READ—

If you always want to send books to Kindle, you can change your device preference in Libby to make Kindle your default

- Go to  > "Device Preferences"
- Under "Reading Device," tap the underlined "in Libby" link
- Tap "on my Kindle"

After you adjust this setting:

- You'll see a "Send to Kindle" link immediately after borrowing a Kindle-compatible book
- You'll still need to select "Send to Kindle" to finish sending each book to your Kindle or Kindle reading app
- Books will not automatically download to your device (if that setting is enabled)