

**PARK AND RECREATION BOARD AGENDA  
MONDAY JUNE 1, 2020**

**\*NOTE - PARK AND RECREATION BOARD MEETING TIME IS NOW 7 PM.**

**7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

**Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the May 4, 2020 meeting.

**Public Works Items-**

2. Discussion and possible consideration of rental of Centennial football field for a Kohl's Punt & Kick camp, Nick Croak.
3. Discussion and possible consideration for a wedding at Nixon Park shelter #4, June 12, 2020, Sue Jambretz.
4. Discussion and possible consideration of Hartland Street Dance at Nixon Park, Hartland Chamber of Commerce, Lynn Minturn.
5. Presentation of possible plans for future Pickle Ball Courts, Mike Gerszewski.

**Other items for consideration**

6. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
7. Adjourn

Deidre Bushéy  
Deputy Clerk

To participate in the Village of Hartland Park "Zoom" Board meeting, please dial 1 (312) 626- 6799. The Meeting ID is 893 2626 0838. You will be able to listen to the meeting; however, the only opportunity to talk during the session will be at the start of the meeting, when the Park Board Chairman asks for public comment.

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY, MAY 4, 2020**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Curt Gundrum, Duane Lawson, Rick Connor, Jack Kolo, Tina Bromberger and Peggy Kallenberger.  
Others: Kelli Yogerst, Mike Gerszewski, Kelly Zimmerman, Tammy & Geoffrey Mertens and David Adamski.

**6:30 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

- 1. Consideration of a motion to appoint Park and Recreation Board Chairman for the upcoming year- duties involve running Park and Recreation meetings and being a member of the Jt. Architectural Board/Plan Commission.**

Motion (Bromberger/Lawson) to appoint Tim Hallquist as Park and Recreation Board Chairman for the upcoming year. Carried (7-0).

- 2. Consideration of a motion to approve the Park and Recreation minutes of March 2, 2020.**

Motion (Gundrum/Kallenberger) to approve the Park and Recreation minutes of March 2, 2020. Carried (7-0).

**Recreation Director Items**

- 3. Discussion and possible consideration of a Dog Walk & Park Party August 29, 2020, Kelly Zimmerman – Emma loves Dogs Foundation.**

Kelly Zimmerman from Emma loves Dogs Foundations explained they would like to make this an annual event. She explained how Emma loved canines and liked to help Humane Societies. She said they started the foundation last year to carry her legacy forward so this will be the first event since then. Ms. Zimmerman said it will start at 3pm in Nixon Park with the Dog walk taking place at 4pm and they will end up back at the Fine Arts Building where they will have entertainment, the Beer garden and food trucks for the rest of the evening. She went on to say Endters is on board with the plan & they are in full support at the Beer Garden. Kelli Yogerst commented that staff has met with the Mertens & Mrs. Zimmerman along with DPW, PD and talked about the logistics of the Dog Walk going through downtown

and looping around the park as well as the placement of the food trucks. Yogerst said there will also be a sidewalk sale that will be held as well and they both will be using the Nixon parking lot. But Yogerst said the organizer of the side walk sale said he vendors will be packing up at about 2:45-3pm and the Emma Foundation will be coming will the vendors are leaving so both parties are familiar with each other and okay. There was brief discussion on the parking of the vendors and where the walk will be taking place.

Motion (Connor/Gundrum) to approve the Dog Walk & Park Party on August 29, 2020 by Emma loves Dogs Foundation. Carried (7-0).

**4. Discussion and possible consideration for the Village to build pickle ball courts at Nixon Park, David Adamski.**

David Adamski explained what he is proposing. He said he would like the Park & Recreation committee to consider building permanent pickle ball courts. He said Nixon Park seems to be the most logical place at this point but Penbrook would also be a viable option. He explained he is in a circle of people that play pickle ball and they are moving all over the Hartland area trying to find a place to play. He said a few points to consider:

1. Community Pickle Ball is always full and have a wait list.
2. Demographics of the sport and the interest is growing extremely fast.
3. People go to Arrowhead to play tennis not Nixon Park.

After some discussion, Hallquist said they will need more information so Gerzsewski was asked to contact some resurfacing companies and Hallquist asked that this be tabled for a month or so.

Motion (Hallquist/Lawson) to table this item for a month. Carried (7-0).

**5. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

Park and Recreation guide is out and Zoom fitness classes started May 1<sup>st</sup>.

**6. Adjourn**

Motion (Bromberger/Kallenberger) to adjourn. Carried (7-0). Meeting adjourned at 7:29 PM.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk  
Deputy Clerk

## Deidre Bushey

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**From:** Nick Croak <nick.croak@gmail.com>  
**Sent:** Wednesday, May 20, 2020 3:31 PM  
**To:** Deidre Bushey  
**Subject:** Re: Football (Centennial) Rental

No problem. I'm a national lead instructor with Kohl's Kicking and Punting Camps ([Kohlskicking.com](http://Kohlskicking.com))

Here's my personal bio on our Milwaukee Training Division page:

<https://kohlskicking.com/camps/milwaukee-wi-training-division-2>

Please disregard dates listed on this page.

I'd be holding 5 practices during the dates listed. One group would arrive and practice from 9-12 while another would arrive to practice from 1-4.

Ideally, the field would be mowed. There is no tournament play or anything of that nature going on. This is a practice with kickers and punters. \\\

Let me know if you need anything else.

Thanks,  
Nick

On May 20, 2020, at 3:26 PM, Deidre Bushey <[deidreb@villageofhartland.com](mailto:deidreb@villageofhartland.com)> wrote:

Can you also send me a little information, for example what organization you are with, what you are proposing ( will this be practice only, do you need the field preps etc).

Thanks

Deidre

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**From:** Nick Croak [<mailto:nick.croak@gmail.com>]  
**Sent:** Wednesday, May 20, 2020 2:50 PM  
**To:** Deidre Bushey <[deidreb@villageofhartland.com](mailto:deidreb@villageofhartland.com)>  
**Subject:** Football (Centennial) Rental

Thank you for your time today.

Field Rental Dates:

June 13  
June 21

June 28

July 5

July 26

Nick Croak

262 893 9080



# Village of Hartland Park Facility Reservation Application

210 Cottonwood Ave, Hartland, WI 53029  
Office: (262) 367-2714 Fax: (262) 367-2430

Permit # \_\_\_\_\_

## Contact Information

Organization Name (if applicable) \_\_\_\_\_

Renter or Responsible Party \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City/Zip \_\_\_\_\_

If above person cannot be reached: \_\_\_\_\_ Phone \_\_\_\_\_

## Rental Information

Event Date \_\_\_\_\_ Event Type \_\_\_\_\_

Arrival Time (include set-up time) \_\_\_\_\_ Departure Time (include clean-up time) \_\_\_\_\_

Attendance \_\_\_\_\_ Electricity - Yes \_\_\_\_\_ No \_\_\_\_\_ Tax Exempt - Yes \_\_\_\_\_ No \_\_\_\_\_ (If yes, please include certificate)

## Rental Fees

Check, cash and credit card are accepted (checks payable to **Village of Hartland**). Fees and deposits must be paid at the time of reservation.

### Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field reserved)
- Other Structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) Deposit Required
- Open Space Reserved (describe area below)

### Rental Fee (based on number of attendees)

Attendees	Resident	Non-resident
0-50	\$75	\$85
51-100	90	103
101-200	105	121
201+	120	139

### Refundable Deposit (based on number of attendees)

1 - 100	No deposit required
101 - 200	\$200
201 - 300	\$300
300 +	\$400

I verify the information provided and agree to the Park Board's Policy and Village Ordinance regarding Park Usage.

\_\_\_\_\_  
Renter's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Renter's Name (please print)

Rental Fee	_____
Tax (5% on Rental Fee)	_____
Deposit (if required)	_____
Structures deposit (\$100)	_____
<b>Total Due</b>	_____

Office Use Only: Date Paid \_\_\_\_\_ Amount Paid \_\_\_\_\_ Receipt # \_\_\_\_\_ Processed \_\_\_\_\_



300 Cottonwood Ave., Ste. 12  
Hartland, WI 53029  
(262) 367-7059  
chamberdirector@hartland-wi.org  
www.hartland-wi.org

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## CHAMBER OF COMMERCE

# HARTLAND CHAMBER OF COMMERCE STREET DANCE

July 18, 2020

### OVERVIEW

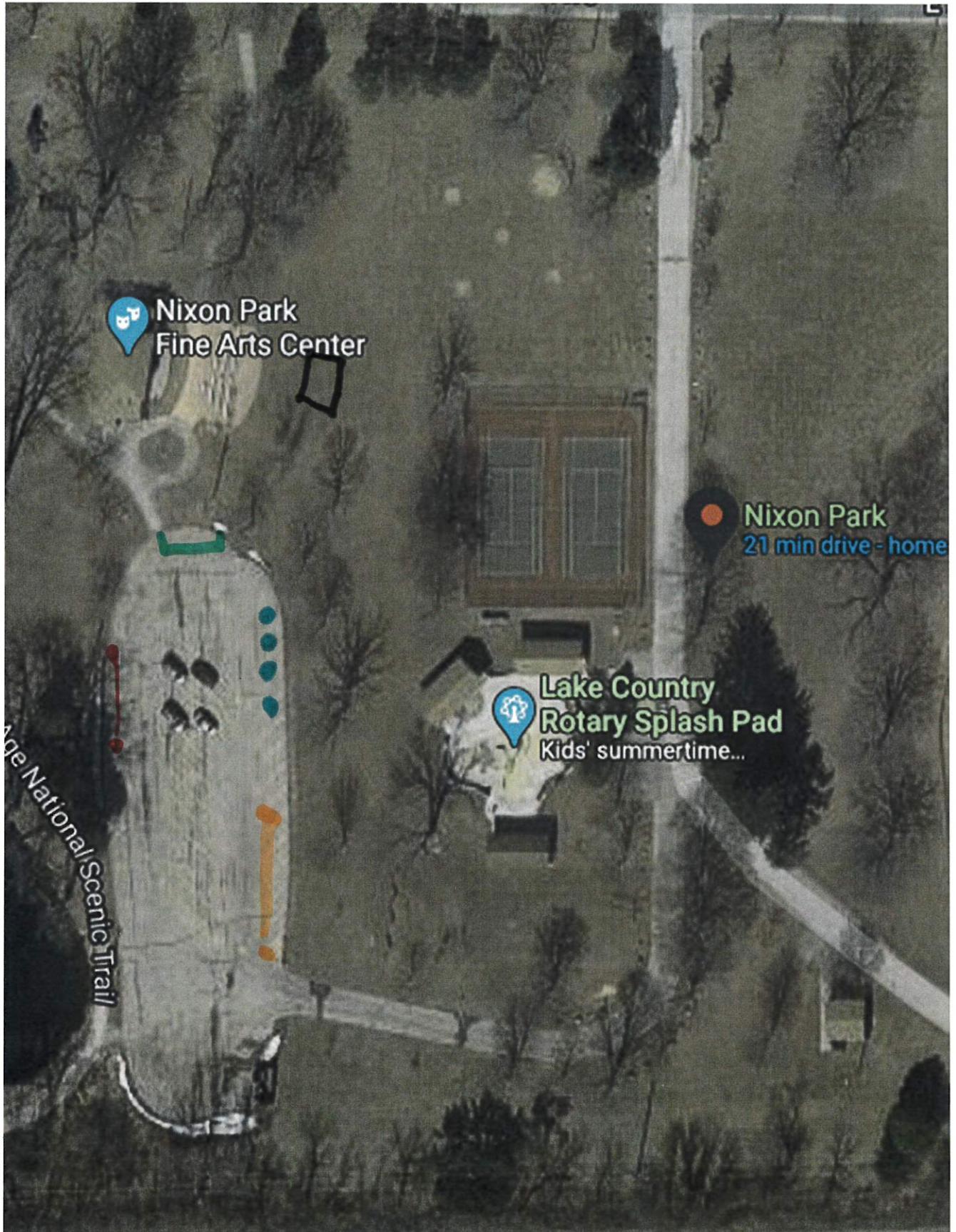
The Hartland Chamber of Commerce has been coordinating a Street Dance for the Hartland community for almost 50 years. The dance has been held throughout Hartland but for the vast majority of years, the dance has been held in the street along E. Capitol Drive. While the Village of Hartland has already approved the dance, due to COVID-19 and our desire to increase safety protocols to the best of our ability, we have opted to hold the dance at Nixon Park to help spread the event out in a larger location.

### GOALS

1. Fundraising opportunity for the Hartland Chamber. Our annual operating budget depends upon membership dues and fundraising.
2. Provide an opportunity for the local community to enjoy music and camaraderie.

### SPECIFICATIONS

- Nixon Park 1:00 pm – 11:00 pm
  - Set-up and deliveries 1:00 – 5:30
  - Food, alcohol and beverage sales 5:30 – 11:00
  - Early entertainment solo artist front of stage 5:30 – 7:00
  - Stage musicians 7:00 – 11:00
  - Beer Garden – Pat Endter is on the Board of Directors of the Hartland Chamber of Commerce and therefore aware of this request. We are working together
  - Port O Johns provided by the Chamber



Nixon Park  
Fine Arts Center

Nixon Park  
21 min drive - home

Lake Country  
Rotary Splash Pad  
Kids' summertime...

Age National Scenic Trail

- BAR
- Port O JOHN
- FOOD TRUCKS
- TICKET BOOTHS

● AREA for Stage Crew

**VILLAGE OF HARTLAND  
FINE ARTS CENTER RESERVATION APPLICATION**

210 Cottonwood Avenue Hartland, WI 53029 Phone 262-367-2714 FAX 262-367-2430

Organization or Individual's Name: HARTLAND CHAMBER OF COMMERCE

Name of Person In Charge: LYNN MIDURN

Telephone Number:(Home) 262.370.9079 (Work) 262.367.7059 (EMAIL) chamberdirector@hartland-wi.org

Address: 300 COTTONWOOD AVENUE HARTLAND 53029  
Street/Mailing Zip Code

If Above Person Cannot Be Reached: MATT GAULKE

Telephone Number:(Home) 262.844.3984 (Work) 262.367.7594 (EMAIL) matt.gaulke@greatmidwestbank.com

Address: 600 HARTBROO  
Street/Mailing Zip Code

Name of Group, Performer: TIM URBAN / CROSSFIRE

Description of Entertainment: BAND AND SOLO ARTIST

Is Sponsor Classified as Non-Profit: YES

Other Permits Required: Beer  Shelter  Other  Already Approved

Date Paid: \_\_\_\_\_ Fee Paid \_\_\_\_\_ Deposit Paid \_\_\_\_\_ Receipt Number \_\_\_\_\_

FEES	Resident	0 - 50 \$80.00+ 4.08	51 - 100 \$100.00 + 5.10	101 - 200 \$125.00 + 6.38	201 \$150.50 + 7.68	
	Non Resident	0 - 50 \$100.00+ 5.10	51 - 100 \$130.00+ 6.63	101 - 200 \$170.00 + 8.67	201 + \$200.00 + 10.20	
<b>Note: Deposit to be paid by all users</b>		0-50	51-100	101-200	201-300	300+
<b>Refundable Deposit Amounts</b>		\$50.00	\$100.00	\$200.00	\$300.00	\$400.00

(Office Use Only)

Permit Number _____	Date of Use	Time of Use	Resident/ Non-Resident	Estimated Attendance	Insurance Certificate Required as Determined by Village (y or n)	Electricity Needed (y or n)	TOTAL FEE/DEPOSIT	Date Issued	Issued By
Fine Arts Center (FAC)									
Food/Beverage Sales at Concession Window?	<input type="checkbox"/> Yes <input type="checkbox"/> No								
Sales of Other Items? Describe Items and Point of Sale									

I verify the documented information and agree to abide by the Park Board's Policy and Village Ordinances regarding Park Usage.

Lynn Midurn  
 Signature

PLEASE BRING THIS PERMIT WITH YOU TO THE PARK