

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, JUNE 9, 2020
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of March 10, 2020.
2. Election of Officers
3. Consultation with Attorney Joel Aziere regarding the roles and responsibilities of the Police and Fire Commission.
4. Police Department Update and Monthly Report
5. Fire Department Update and Monthly Report
6. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action item: Announcement of candidate(s)

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, March 10th, 2020
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:02 PM Meeting called to order by Commission Vice-President Wojciechowski, Presiding over this meeting at the request of Commission President Lopnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Wojciechowski, Redlin, Rebholz, Lopnow
 - Absent : Commissioner Riesinger
 - Also in attendance : Torin J Misko, Chief of Police, Interim Fire Chief David Jambretz, Village Administrator Tim Rhode

 - Pledge of Allegiance led by Commission Vice-President Wojciechowski, Presiding

 - Commission Vice-President Wojciechowski, Presiding at the behest of Commission President Lopnow, made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items, this pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to interview candidate(s) for Firefighter(s)/Paramedic(s). [ROLL CALL VOTE]
1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting of February 11th, 2020.
 - a. Motion by Commissioners Rebholz / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meeting of February 11th, 2020. The motion carried on the unanimous vote of the Commissioners present.
 2. Police Department Update and Monthly Report –Chief of Police Torin J Misko
 - a. Chief Misko delivered a short report on his and Captain Kelsey’s attendance at the Chiefs Conference in the Wisconsin Dells last month.
 - b. The Chief reported that all members of the HPD had now completed the requisite periodic CPR Training.
 - c. Chief Misko related that the “SWATTING” Bill, which he, along with our State Representative had been working on for a while now, has become law after having been recently signed by the Governor.
 - d. The Chief then reported that the change in Law Enforcement Reporting, *from Uniform Crime Reporting to the new Incident Crime Reporting* has now been fully accomplished; the HPD has been using the new system for two months now.
 - e. The HPD has, through the Waukesha Courthouse testimony of Detective Hoffa, been very much involved in the Criminal Trial of former Federal Agent David Sharlat; as a result, the HPD had been at *less* than full strength while the trial progressed. Mr. Sharlat ultimately was found guilty of one count of sexual assault.
 - f. Chief Misko related that a recent report in The Waukesha Freeman newspaper alluded to the fact that an individual convicted sex offender, Calvin Cordon, who was still on the “Registry” as such, and was residing in the Village of Hartland, had “absconded” and was believed to be out-of-state. In accordance with the Village “Moratorium” on placement of any additional sex offenders in Hartland, the Chief is of the belief that, once Cordon *is* recaptured, he will *not* be allowed to re-enter and reside in the Village of Hartland.

3. Report –Village Administrator Tim Rhode

Village Administrator, Tim Rhode, addressed the Commission to provide an update on the previously reported retirement of Fire Chief David Dean on 3/02/2020, along with the Village Board’s action to appoint David Jambretz (already a Village employee in the Public Works Department) as *Interim* Fire Chief, until the HPFC identifies and appoints a replacement Fire Chief. Mr. Rhode indicated to the Commissioners that his office is ready to assist the Commission in its process to identify and appoint a new Fire Chief, as requested

4. Fire Department Update and Monthly Report – Interim Fire Chief David Jambretz.

- a. Interim Chief Jambretz reported that he had re-recruited some individuals back into the HFD who had recently resigned; this to ensure continuity in the Department’s ability to provide coverage to “calls for service”.
- b. One of the recently recruited full-time members of the Department has started already. The Chief indicated that “all calls are being handled” right now, with he having made requisite shift assignments to accommodate the immediate needs of the Department.
- c. According to Chief Jambretz, the other recently recruited full-time member, Fire-Fighter Paramedic Kajil Sharp, has accepted the HFD offer and is expected to begin working on or about 04/01/2020
- d. Chief David indicated to the Commission that, having worked for the Village of Hartland for some 26 years, he was pleased to step into the role of Interim Fire Chief. He indicated that he currently is “working on” his Bachelor’s Degree
- e. Chief Jambretz reminded the Commissioners that the HFD Org Chart full-time position of Assistant Chief is also vacant at this time and, to his understanding, *has* previously been *budgeted for*.

N.B. Police Misko was excused from the meeting and exited the meeting at 7:43 PM.

5. Closed Session

Presiding Commission Vice President Wojciechowski requested a Motion to recess into Closed Session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to interview candidate(s) for Firefighter(s). [ROLL CALL VOTE]

On motion of Commissioners Redlin / Loppnow to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Wojciechowski “yes”, Redlin “yes”, Loppnow “yes”, Rebholz “yes”

The commission *entered* closed session at 7:44 PM

On motion of Commissioners Loppnow / Redlin the roll call vote to *exit* closed session was taken as follows:

Commissioners Wojciechowski “yes”, Redlin “yes”, Loppnow “yes”, Rebholz “yes”

The Commission *exited* closed session at 8:42 PM.

6. Motion to refer Fire Department Staffing matter to the Interim Fire Chief for any further requisite action

- a. Commissioners Wojciechowski / Rebholz made a Motion to approve and recommend, to Interim Fire Chief Jambretz, for any requisite further personnel action, the Fire Department Staffing matter involving the hiring of candidate Ann Montney, whom the Commission had interviewed in closed session. The motion carried on the unanimous vote of the Commissioners present.

7. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Redlin , the Commission voted unanimously to adjourn.

Meeting adjourned at 8:45 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Jon Wojciechowski , Commissioner
Commission Vice- President
Presiding