

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, SEPTEMBER 8, 2020
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of August 11, 2020.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Discussion and consideration of amending the Rules and Regulations of the Village of Hartland Police and Fire Commission.
5. Discussion and consideration of hiring process for position of Fire Chief and establish a plan for advertising, candidate selection and interviewing candidates.
6. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action item: Announcement of candidate(s)

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, August 11th, 2020
7:00 P.M.
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:00 PM Meeting called to order by Commission President Loppnow
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Riesinger, Redlin, Rebholz, Loppnow, Patterson
- Also in attendance : Torin J. Misko, Chief of Police, Division Chief of Fire Peter Walker for Interim Fire Chief David Jambretz, Julianne Konen, Administrative Ass't – Hartland Fire Dep't
- Pledge of Allegiance led by Commission President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting of July 14th, 2020.
 - a. Motion by Commissioners Rebholz / Riesinger to approve the Hartland Police & Fire Commission minutes for the meeting of July 14th, 2020. The motion carried on the unanimous vote of the Commissioners.
2. Fire Department Update and Monthly Report – Division Chief of Fire Peter Walker for Interim Fire Chief David Jambretz.
 - a. Division Chief Walker , referencing copies of recently issued weekly reports to the Commission, reported that the Village HFD had a total of 71 calls for service during July, 2020; 15 Fire and 56 EMS
 - b. The Chief went on to relate that the HFD was now very busy, especially since 7/31/2020.
 - c. Division Chief Walker reported that, as had been detailed earlier, the HFD had, tentatively, arranged for another “practice burn” of a house on 9/12/2020.
 - d. The Division Chief reported that the HFD had recently been involved in a “deer rescue” operation to free a deer which had leapt to a Hartland residence elevated, enclosed “deck” and gotten entangled in the deck structure while trying to free itself. The deer was successfully “extricated” and released, apparently unharmed. No one, neither HFD staff nor Village resident was injured in the event.
 - e. According to Div Chief Walker the HFD is planning, at this time, to schedule four proposed new HFD members for interviews by the HPFC at the September meeting.
 - f. Division Chief Walker reported that two members of the HFD have recently completed *all* requirements for the Certification as Paramedics; Ally Velcheck and Nick Hajek.
 - g. Today, according to Div Chief Walker, five individual members, acting commendably during a period of stress on the staffing of the HFD, came in “specially”, to handle an emergency situation around an auto accident at the intersection of Cardinal Drive and Progress Lane.

3. Police Department Update and Monthly Report –Chief of Police Torin J Misko

- a. Chief Misko updated and recapped the regular periodic “updates” he has sent to the Commissioners.
- b. Chief Misko related that the HPD had stopped receiving updates on “active COVID-19” cases in the Village, from the Dep’t of Public Health. Their explanation is that they are “...understaffed and overwhelmed...” at this time and needed to manage their reporting.
- c. The Chief then reported that the originally scheduled Mutual Aid Police support to the City of Milwaukee during the planned Democratic Party National Convention had been completely cancelled, due to the City of Milwaukee decision to prohibit the planned Mutual Aid Agencies from employing vehicles, tools and procedures which they had intended to bring for support.
- d. According to Chief Misko, the HPD is currently “Not Enforcing” the WI Governor’s Executive Order #1, which details situations where WI residents must wear “face protection”; this because the statutory authority to issue citations for such enforcement by local police agencies is “unsettled at this time”.
- e. Chief Misko reported that the HPD had recently been involved, as part of the Suburban Critical Incident Team, in the enforcement of search warrants regarding allegations of possession of Child Pornographic material. Charges in the case have been issued as a result.

4. Discussion and consideration of amending the Rules and Regulations of the Village of Hartland Police and Fire Commission

The Commissioners reviewed, at length, the detailed suggested revisions which emanated from a meeting held on July 30, 2020 between HPFC Secretary Redlin and HPFC Attorney Joel Aziere. The Commissioners deferred action on proposed changes until further changes they’ve suggested to the proposed amendments can be discussed with Attorney Aziere. The plan is to accomplish a revised draft of the amendments in time for the next scheduled meeting of the HPFC on September 8, 2020.

5. Discussion and consideration of the hiring process for position of Fire Chief and establish a plan for advertising, candidate selection and interviewing candidates.

The Commissioners discussed, at some length, the process for appointing a Fire Chief, as contained in the existing Village of Hartland HPFC Rules and Regulations. In light of the planned revisions suggested during the discussions held at point #4. , above, the Commissioners determined that they would *first* solicit input from Atty Aziere on issues around the process for defining standards and qualifications for the position of Fire Chief *antecedent* to requesting cooperation and assistance from the HFD Leadership Cadre and the Village Administrator. Again, the plan is to have this accomplished before the next planned HPFC meeting on 9/8/2020

6. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 20:14.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President