

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 14, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Brett Heikkila (BSI). Bob Rosch and Laura Myrah (AHS), Craig Eisenhut, residents of the Hartland Meadows Subdivision.

Pledge of Allegiance – Trustee Anson

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion. None received.

1. Consideration of a motion to approve Village Board minutes of August 24, 2020.

Motion (Meyers/Dorau) to approve the Village Board minutes of August 24, 2020 with the addition of comments related to the expense and security of adding windows in the proposed Village Board room project. Carried (7-0).

2. Motion (Wallschlager/Ludtke) to approve vouchers for payment in the amount of \$1,493,795.64. Carried (7-0).

3. Consideration of actions related to Licenses and Permits.

- a. Motion (Dorau/Wallschlager) to approve an Operator’s (Bartender) License. Carried (7-0).

4. Consideration of a motion to approve contracts for the Bark River Park pedestrian bridge replacement with Wheeler Lumber in the amount of \$33,250 and Ford Construction in the amount of \$12,975.

Operations Supervisor Gerszewski stated that this replaces the current metal bridge with a wood deck bridge. He stated that the bridge had been repaired 4-5 years ago but that now the structural engineer recommends replacement. The only change to the bridge will be the railing height to meet the code. Motion (Dorau/Anson) to approve contracts for the Bark River Park pedestrian bridge replacement with Wheeler Lumber in the amount of \$33,250 and Ford Construction in the amount of \$12,975. Carried (7-0). Trustee Ludtke clarified that this is the

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 14, 2020
6:30 PM
PAGE 2

third bridge of four that we are working on. Gerszewski stated that Hartbrook Park is only bridge awaiting replacement, however, it was redocked to extend its' life.

5. Consideration of a motion to approve Change Order 2 for a decrease of \$140,408.96 and Contractor's Application for Payment No. 4 (final) in the amount of \$30,9953.12 to Payne & Dolan, Inc. for the 2019 Paving and Utilities Program.

Motion (Meyers/Ludtke) to approve Change Order 2 for a decrease of \$140,408.96 and Contractor's Application for Payment No. 4 (final) in the amount of \$30,9953.12 to Payne & Dolan, Inc. for the 2019 Paving and Utilities Program. Carried (7-0).

6. Consideration of a motion to approve Contractor's Application for Payment No. 1 in the amount of \$388,615.55 to Wolf Paving Co., Inc. for the 2020 Paving Program.

Motion (Anson/Conner) to approve Contractor's Application for Payment No. 1 in the amount of \$388,615.55 to Wolf Paving Co., Inc. for the 2020 Paving Program. Carried (7-0). Trustee Anson commented that he felt the contractor did an outstanding job.

7. Consideration of a motion to approve Change Order 2 for an increase of \$4,200.70 and Contractor's Application for Payment No. 6 in the amount of \$394,287.95 to Musson Brothers, Inc. for the Sunnyslope Drive Utility Improvements.

Utility Operations Supervisor Felkner stated that the change order was due to a lateral which was 8" rather than 6" as well as a sewer lateral offset as the contract hit it and had to repair it. The payment is for work completed. The project is at the grading stage with curb to be poured next week. Motion (Meyers/Wallschlager) to approve Change Order 2 for an increase of \$4,200.70 and Contractor's Application for Payment No. 6 in the amount of \$394,287.95 to Musson Brothers, Inc. for the Sunnyslope Drive Utility Improvements. Carried (7-0).

8. Consideration of a motion to approve a contract with Energenecs in the amount of \$27,900 for the Woodland Court Lift Station Control Panel project.

Utility Operations Supervisor Felkner stated that this project was budgeted and sent out for proposals. This project will rebuild the control units and panel that control the lift station. He stated that Ruckert & Mielke as well as Village staff recommend award to Energenecs. Motion (Anson/Conner) to approve a contract with Energenecs in the amount of \$27,900 for the Woodland Court Lift Station Control Panel project. Carried (7-0). Trustee Wallschlager asked whether this company has done work for us. Felkner stated that several municipalities in the area use them.

9. Waukesha County/Village of Hartland Recycling Update.

Operations Supervisor Gerszewski stated that Waukesha County will stop supporting the recycling receptacles at the DPW yard as of Jan. 1, 2021. He stated that last year they stopped subsidizing personnel for the site and cancelled the dividend that the Village had been receiving. He stated that there are three bins at the yard for recycling (plastic, paper, cardboard) as well as barrels for oil and antifreeze. He stated that staff is looking for direction from the board. Staff

recommended considering closing the site to non-residents, reducing the hours and/or eliminating recycling at the site.

Trustee Meyers asked why we provide this service as residents get recycling picked up at their homes. Administrator Rhode explained that the site is often the only way to get rid of larger volumes of cardboard as the service only takes it if it is in the bin, not stacked next to the bin. It was stated that the oil and anti-freeze collection is a really good service option for residents. Continuing operation of the yardwaste site was also discussed.

Operations Supervisor Gerszewski stated that staff is looking to identify costs for items collection and will present information for further discussion later in the budget process. The consensus of the board was to close to Waukesha County residents and only allow Village residents to use the site. Trustee Ludtke commented that before the Village advertises a change, the Village should have more options of what we are going to do. It was decided that the item would be placed on the October 12 Village Board agenda for further consideration.

10. Consideration of a Petition for Direct Annexation from Arrowhead Union High School.

Bob Rosch, President of the AHS School Board, was present to propose a partnership that he felt would be beneficial to both the Village and AHS. The school is asking the Village to annex all of their property including the main campus and the 42 acre farm north of Hwy K. He stated that AHS will pursue sale of the farmland for development contingent on school board approval of a selling price. It was discussed that the village would provide all services. He stated that a developer would have to run appropriate utility lines and install turn lane improvements that may be required by Waukesha County. AHS would also negotiate a contract with the Village for a school resource officer.

Secondly, AHS is interested in moving forward with building the connector road on the land that was set aside for this purpose. The AHS school board believes now is the time to get the road built with a 50/50 cost sharing. It was stated that AHS has paid for the plans for the road to be called Warhawk Way. The road would be maintained by the Village and added to the road replacement cycle with AHS covering 50% of the cost.

Rosch stated that AHS has a job description for the position of School Resource Officer. He stated that the position focuses on safety, emergency drills, education with staff, instructing in class and traffic enforcement. He stated that the SRO deals in-house with violations of the law that occur and provides a presence for big events at AHS. Having a dedicated officer for the school plays an important role in addressing items on social media that are perceived as a thread as the officer is alerted and deals with students/parents in these matters.

President Pfannerstill commented that an SRO is more than a police officer as they create relationships with the students and are a great asset. It was stated that the AHS contract with the Sheriff's Department run through the 2020/2021 school year. Trustee Meyers asked whether one SRO was adequate for the roughly 2,100 students. School officials stated that the majority of the job is proactive with a small percentage of the students causing the majority of the issues. It was stated that a benefit of having a Hartland officers as the SRO is that they have others officers from the department within a three minute response time.

Trustee Ludtke asked whether AHS has a deadline date. Rosch responded that the board's goal is getting the land annexed before the end of the year if possible. Trustee Ludtke asked why the school is still sitting on the property. Superintendent Myrah stated that the property was appraised three years ago and that until recently AHS would have had to see for a less.

AHS officials were asked to work with Administrator Rhode on moving the proposals forward.

11. Discussion and consideration of a conceptual site plan for development of the Hammer property, Tax Key HAV0428 959 002.

Craig Eisenhut proposed the concept of splitting the property at 112 Lisbon Ave. lot 2 which connects to Hartland Meadows Subdivision into four lots. He stated that he had talked with Building Inspector Scott Hussinger about the proposal as this would be an item that would go to the Plan Commission for review and then come to the Village Board upon recommendation by the Plan Commission. Eisenhut stated that he has been working with the homeowner's association so that the houses will fit with the community but he wants to build something that would be more affordable. It was stated that a grading plan would need to be provided to make sure drainage isn't going into neighbor's yards.

Motion (Ludtke/Conner) to send the item to the Plan Commission for consideration and recommendation. Carried (7-0).

Gary Strohmbeck, 305 Badger Drive, stated that a similar proposal had been turned down in 2018 and asked what would be different now. Zoning for the property was confirmed as RS-1. It was stated that this item will be on the October Plan Commission agenda so that neighbors receive property notice of the meeting.

12. Consideration of a motion to accept proposals from Grounds Keepers for the 2020 Street Tree and Subdivision Tree Planting in the total amount of \$50,493.38.

Operations Supervisor Gerszewski stated that this is an annual program that was budgeted at the same level as last year to replace damaged or diseased trees. He stated that the funds for the subdivision trees are provided by a developer at the time of permit issue with the money being set aside for tree planting. President Pfannerstill stated that last year there were serious problems with trees on Southern Oak Drive which led to damage in excess of \$10,000.

Operations Supervisor Gerszewski stated that property owners were sent a letter stating that they could opt out of having a tree planted or could request a specific species of tree. He stated that a second letter will be sent out once the contract is approved that will notify them of the planting date and asking property owners to mark sprinkler systems and dog fences. It was stated that the street tree listing was formed based on where trees were removed. President Pfannerstill stated that he would be more comfortable if the homeowner is asked to acknowledge that a tree is going in (opt in).

Gerszewski stated that the number of ash trees being removed has decreased so the expense will be coming down dramatically. Trustee Ludtke asked whether the process has been started. Gerszewski responded that he began the process weeks ago and has received several responses

from residents. Trustee Conner asked whether a second letter could be sent to residents asking that they confirm that they want the tree planted. Gerszewski differentiated between the subdivision trees which relate to Plan Commission approvals and street trees.

Motion (Ludtke/Dorau) to accept proposals from Grounds Keepers for the 2020 Street Tree and Subdivision Tree Planting in the total amount of \$50,493.38. Carried (7-0).

Trustee Conner asked what the latest time is that planting can occur. Gerszewski stated that November is the latest but he moved up planting to get better pricing this year. There was discussion related to the prices of the subdivision trees. Gerszewski stated that he can remove higher priced trees from next year's planting list.

13. Consideration of a motion to approve a General Construction Agreement with Building Service Inc. for the Administration Lobby remodel project in the amount of \$21,628.

Brett Heikkila, BSI, stated that the contract includes a superintendent to work onsite and monitor subcontractors. He stated that BSI will work with Village staff to get bids. It was noted that the Village Board packet posted on the website did not include the amended agenda, however, the Village Board agenda posted was the correct version and it was confirmed that the amended agenda was posted in a timely manner as required. Motion (Ludtke/Conner) to move the item forward. Carried (7-0).

Administrator Rhode stated that the project was eligible for COVID relief funds but needs to be completed in November. He stated that staff moved quickly with BSI to get a contract in place. Heikkila stated that BSI feels they can meet the timeframe requirements for the project.

Trustee Ludtke asked whether staff is certain that all of the funds that we believe the Village is eligible for are being released for COVID expenses. Administrator Rhode stated that we believe so as there are specific guidelines addressing improvements that are for COVID safety reasons. He stated that many municipalities are doing similar projects and expect to request funding. Motion (Conner/Ludtke) to approve a General Construction Agreement with Building Service Inc. for the Administration Lobby remodel project in the amount of \$21,628. Carried (7-0).

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Utility Operations Supervisor Felkner stated that the Bristlecone water tower is empty and will be painted starting Wednesday. He stated that the fire department and local departments were notified in the event they would need a large volume of water.

Police Chief Misko stated that a defend the police rally is scheduled for Friday and that the department welcomes the support. He stated that a counter protest group has formed which is being monitored and that the department is prepared if anything were to happen. Trustee

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 14, 2020
6:30 PM
PAGE 6

Conner thanked the Police Department, stating that he had gone on a ride along with Captain Kelsey, encouraged others to do the same and stated that it gave him a new perspective and respect for the department.

Trustee Ludtke thanked the fire department for placing the flag in the Sendik's plaza in remembrance of 9/11 stating that it was remarkable and thanked the staff that volunteered.

Administrator Rhode reminded all that budget meetings were scheduled for Wed., Sept. 16 and Thurs., Sept. 17.

Residents were reminded of the upcoming in-person absentee voting hours.

15. Adjournment.

Motion (Dorau/Ludtke) to adjourn at 8:16 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk