

**VILLAGE BOARD AGENDA  
MONDAY, OCTOBER 12, 2020  
6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order  
Roll Call

Pledge of Allegiance – Trustee Ludtke

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion.

1. Consideration of a motion to approve Village Board minutes of September 28, 2020.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits.
  - a. Consideration of a motion to approve Operator's (Bartender) License
  - b. Consideration of a motion to approve a Plan of Operation for Beer Snobs
4. Discussion and consideration of issues related to dogs on the Ice Age Trail, Rae Drive segment.
5. Discussion and consideration of a motion to approve a request to change Village Hall office hours.
6. Consideration of a motion to appoint additional Election Inspectors with terms to expire December 31, 2021.
7. Consideration of a motion to approve Contractor's Application for Payment No. 7 in the amount of \$190,103.69 to Musson Brothers, Inc. for the Sunnyslope Drive Utility Improvements project.
8. Discussion and consideration a motion to approve proposed signage for the Fine Arts Center.
9. Discussion and consideration of a motion to approve a contract with Ogdon Construction Group, LLC for the construction of a shelter at Centennial Park in the amount of \$43,977.
10. Discussion and consideration of a motion to approve a reduction in the Letter of Credit for the Glen at Overlook Trails in the amount of \$536,632.15.
11. Discussion and consideration of potential changes to recycling and yard waste collection.

**VILLAGE BOARD AGENDA**  
**MONDAY, OCTOBER 12, 2020**  
**6:30 PM**  
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12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

13. Adjournment.

Tim Rhode, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 851 0369 6664. Or participate online:

<https://us02web.zoom.us/j/85103696664?pwd=ZWdvdHZKOWM5K0o0QS95QVhZMUxqZz09>

**VILLAGE BOARD MINUTES**  
**MONDAY, SEPTEMBER 28, 2020**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order  
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Interim Fire Chief Jambretz, Tim Hallquist, Heather Boundy, Mike Kusch (Hartland Service), Jim and John Siepman, Brett Heikkila and Chris Walgren (BSI), residents of the Walnut Grove development.

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion. No comments received.

1. Motion (Meyers/Conner) to approve Village Board minutes of September 14, 2020. Carried (7-0).
2. Motion (Wallschlager/Anson) to approve vouchers for payment in the amount of \$561,160.14. Carried (7-0).
3. Consideration of actions related to Licenses and Permits.
  - a. Motion (Dorau/Conner) to approve Operator's (Bartender) License. Carried (7-0).
  - b. Consideration of a motion to approve an application for a Restricted Species Permit

Heather Boundy stated that they are requesting a Restricted Species Permit to allow them to have 4 dogs. She stated three of their dogs are elderly and they are interested in rescuing a dog. She stated that she is home with the dogs and is a very responsible pet owner.

Trustee Wallschlager stated that four dogs is a lot for the size of the property and suggested that the owner stick with the dogs they currently have and not add any more until one of the existing dogs passes. Trustee Wallschlager stated that there is a reason the Village has the ordinance but that she wouldn't want the family to have to get rid of any existing pets. Ms. Boundy commented that she knows of several neighbors that have more than the allowed two dogs which is against the ordinance.

Motion (Wallschlager/Meyers) to allow the three dogs that the family currently owns but that when one passes they are to stay within the guidelines of the Village ordinance. Trustee Ludtke asked for clarification of the ordinance. President Pfannerstill stated that the ordinance allows only two of any one species with a total of five animals allowed. Motion (Anson/Ludtke) to amend the motion to allow the family to have the three existing dogs as well as the additional dog subject to them all being spayed or neutered and that when one of the dogs passes, the applicant is to request another permit. Vote to amend motion carried (6-1). Wallschlager opposed. Vote on amended motion (6-1). Wallschlager opposed.

- c. Consideration of a motion to approve a Street Use Permit

Administrator Rhode stated that AHS is seeking permission to hold Trunk or Treat during Business Trick or Treat in conjunction with the Chamber. The DECA students typically hold their event at AHS but due to COVID-19 they are looking for an alternate location and are asking to use the municipal parking lot for the event. Motion (Meyers/Ludtke) to approve the Street Use Permit as requested. Carried (7-0). Trustee Dorau asked if fees were being waived. Administrator Rhode stated that the fees were donated. Trustee Ludtke asked whether the Library has been informed of the event and it was stated that the Library participates in the Business Trick or Treat event.

4. Consideration of a motion to approve Contractor's Application for Payment No. 1 in the amount of \$198,963.75 to Soper Grading & Excavating LLC for the E. Industrial Drive and Progress Drive Bioretention Project.

Utility Operations Supervisor Felkner stated that this project was an effort to improve the quality of the water going into the marsh and the Bark River. He stated that the Village had received a grant from the DNR in the amount of \$150,000 to offset costs. He stated that staff is satisfied with the progress on the project and recommend payment. Motion (Conner/Wallschlager) to approve Contractor's Application for Payment No. 1 in the amount of \$198,963.75 to Soper Grading & Excavating LLC for the E. Industrial Drive and Progress Drive Bioretention Project. Carried (7-0).

5. Consideration of a motion to approve Contractor's Application for Payment No. 1 (final) in the amount of \$30,393.60 to Struck & Irwin Paving, Inc. for the 2020 Slurry Seal Program.

Operations Supervisor Gerszewski stated that this final pay request will close out the project. He stated that the work has been completed and inspected. He stated that this payment will begin the one year warranty timeframe. Motion (Meyers/Anson) to approve Contractor's Application for Payment No. 1 (final) in the amount of \$30,393.60 to Struck & Irwin Paving, Inc. for the 2020 Slurry Seal Program. Carried (7-0).

6. Discussion and consideration of a conceptual site plan for the Sandhill East Multi-Family development (Siepmann Realty Corporation) located east of CTH KE and north of CTH K.

Jim Siepmann introduced a conceptual condo project seeking feedback from the Village Board. He stated that they are proposing a low density cluster development on the property based on

what they feel is marketable and needed in the Village. He stated that instead of 46 single family lot, Siepmann is proposing 33 2-family buildings and 11 4-family buildings. It was stated that they have an agreement with Kingsway Homes for the construction as they have had success with similar projects. Mr. Siepmann stated that private roads for the development will be proposed and they will not connect to the Walnut Grove development (Town of Lisbon). He stated that a condo association will be put in place. He stated that the site plan is the same as the original plan with 46 units but was changed to duplexes. He stated that the units will be approximately \$500,000 per condo with either a 2 or 3 car garage. He stated that many will have exposed basements to allow for finished basements. He stated all materials will be high quality and natural finishes used.

Comments were received from residents of the Walnut Grove development stating concerns about high density development and traffic concerns with the speed limit of 45 mph. Concerns were also raised about water run-off as it was stated that a number of the homes in the development have existing water problems. Mr. Pond stated that he purchased an abutting property a year ago and is concerned with the lack of greenspace proposed between the neighborhoods. Additionally, Mr. Pond stated that the greenspace along Walnut Grove does not appear to be uniform. He suggested that perhaps shifting away from the property lines or reducing the size of the units could resolve the issue.

President Pfannerstill stated that this proposal is conceptual only at this point for the Village Board to voice concerns or refer to the Plan Commission. Trustee Ludtke voiced concerns that the units are only two bedrooms at the proposed price point and stated that she wants the Village to find ways to offer more affordable homes for more families to come to the area. Mr. Siepmann stated that the only way this project could be more affordable is with Village assistance through TIF but it is difficult with the current market. Trustee Ludtke stated that she feels the board needs to do their due diligence by looking at the situation. Trustee Wallschlager asked for clarification on square footage with the average in the 4 unit building at approximately 2,000 square feet.

Motion (Dorau/Meyers) to send the proposed development to the Plan Commission for consideration. Carried (6-1) Ludtke opposed.

7. Discussion and possible consideration of the sale or donation of a surplus vehicle to Arrowhead High School.

Mike Kusch, Hartland Service, stated that he has donated equipment to AHS in an effort to modernize the shop program. He stated that he learned of the opportunity of an old squad being available and requested that the board donate the car to AHS as it would be a tool for auto shop for 10 years. Finance Director Bailey stated that this vehicle would normally sell on the auction site for between \$5,000 and \$9,000. He stated that other municipalities that feed into AHS would also receive benefit from the Village's donation.

Trustee Conner spoke in favor of the idea to give back to AHS and assist students in their career paths. President Pfannerstill commented that perhaps there could be a fundraising effort so that taxpayer funds are not used. Mike Kusch stated that Hartland Service would be willing to donate toward the purchase. Trustee Meyers stated that it may be difficult to raise money at

this time. Trustee Ludtke commended Hartland Service for their support to the community and to the students stating that she liked the idea of asking other municipalities if they are willing to support this venture for the AHS students. Trustee Meyers stated that another organization had recently asked for financial support and was denied by the board and he further stated that it would be difficult to give away tax dollars. There was discussion as to whether the sale should be postponed until year end in the event that people want to donate to the effort. It was agreed to move forward with listing the vehicle for sale on the public auction site.

8. Discussion and consideration of revised plans for remodeling the Village Board room by BSI Project Team.

The BSI project team provided a resubmittal for remodeling of the board room including design drawings and budget numbers stating that there were no changes to the AV proposal, the addition of three exterior windows had been removed and the black chairs incorporated. A proposal to update interior signage to meet ADA compliance was provided. An allowance for a new Village logo to be used as a backdrop was included in the proposal.

Trustee Wallschlagger expressed concerns about the addition of windows/doors as she feels the room should be secure and stated concerns about spending tax dollars on the project. Trustee Meyers stated agreement that the AV equipment needs to be updated but raised concerns as she feels the room is only used twice a month. Staff stated that the room is used regularly for multiple purposes. Administrator Rhode stated that the plans would include removal of the large wooden table and would include the addition of smaller tables which could be readily reconfigured to facilitate a multi-purpose room. Trustee Conner raised concerns about the long term functionality of the building and inquired how serious the board is about the discussion of a public safety building, what type of timeline that would be on and whether that would be a better alternative than renovating the current space.

President Pfannerstill commented that he feels the board room is a representation of the Village. Trustee Dorau suggested that if the room were updated, it could be offered to other groups for their use. President Pfannerstill stated that he liked the idea that the proposed plan focuses on transparency.

Trustee Ludtke stated that the motion made previously related to the project had included asking staff to consider financing options. Finance Director Bailey provided a memo with financing options including the option to use corporate reserves and repaying \$7,500 each year for 20 years. Trustee Wallschlagger commented further on whether funds should be spent on the aging municipal building.

Administrator Rhode stated that the project team was present to receive feedback so they can understand what the Board is looking for. He stated that if the design is agreeable to most, it may be placed on a future agenda to determine whether the project moves forward. Trustees Ludtke and Dorau commented that the allowance for a logo sign seemed high. Brett Heikkila, BSI, commented that there are several ways to further refine the budget.

Motion (Ludtke/Dorau) to move forward with the revised plans subject to further consideration of removing additional windows if it would result in significant cost savings. Carried (7-0).

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Utility Operations Supervisor Felkner provided project status updates

Finance Director Bailey stated that a meeting is being scheduled with several groups to discuss possibilities in generating donations to the area food pantries this year as the train event will be virtual.

Chief Misko stated that the department will be following the winter parking ordinance to the letter of the law moving forward. He stated that the ordinance states that there is no parking on streets from 2 a.m. to 8 a.m. from Nov. 1 through March each year. He stated that the department was trying to restrict parking based on weather events but it was a problem to predict the future with certainty. The ordinance was never changed and the police department was trying to meet people halfway but it wasn't working well. He stated that the department will not issue tickets right away in November but rather will issue a notice the first week or two. He stated that this information will be put out to the residents through Facebook and the Village website.

Interim Chief Jambretz provided an update on the many training activities scheduled including a burn down on October 10.

10. Adjournment.

Motion (Anson/Wallschlager) to adjourn at 8:27 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: October 6, 2020

RE: Voucher List

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Attached is the voucher list for the October 12, 2020 Village Board meeting.

October 6, 2020 Checks:	\$	295,829.26
September Manual Checks:	\$	1,343.54
September Wires:	\$	779,743.82
September Credit Card:	\$	17,909.76
Total amount to be approved:	\$	<u>1,094,826.38</u>

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - OCTOBER 12, 2020**

10/06/20 1:28 PM

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Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
R 101-46770 BEFORE/AFTER SCHOOL PROGRAM	AMANDA ORTIZ	BEFORE/WEDNESDAY AFTERNOON CARE	\$114.29
G 101-21515 SALES TAXES PAYABLE	AMANDA ORTIZ	BEFORE/WEDNESDAY AFTERNOON CARE	\$5.71
R 101-44100 LICENSES	CYNTHIA ARENDT	DUPLICATE OPERATORS PAYMENT	\$40.00
R 101-46730 RECREATION CLASSES	DANAHEY, DENNIS & VICKI	BASKETBALL 101	\$30.00
R 101-46735 TO THE POINTE DANCE PROGRAM	MARSCHALEK, COURTNEY	JAZZ AND TAP/BALLET III	\$1,140.00
R 101-46730 RECREATION CLASSES	MICHAEL HERITSCH	BASKETBALL 101	\$36.50
R 101-46730 RECREATION CLASSES	MICHAEL HERITSCH	PASS SHOOT SCORE/PRINCIPLES OF DRIBBLING	\$146.00
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$896.34
	SOBONIAK, CONRAD	REIMBURSE MEAL FOR TRAINING	\$0.00
G 204-34187 FWW LIFT STATION REPLACEMENT	WE ENERGIES	SEPT FWW LIFT STATION	\$58.50
	WI DEPT OF NATURAL RESOURCES	MUNI WATERWORKS OPERATOR RENEWAL JUNGBLUTH	\$0.00
EXPENSE Descr			\$2,467.34
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$130.77
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$318.69
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$242.14
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$12.80
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING FEES	\$567.73
EXPENSE Descr AMBULANCE			\$1,272.13
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-744 OFFICE SUPPLIES	GRANDMAS HOUSE DAY CARE	SIGN GRANT	\$750.00
E 804-56700-733 SUPPORT SERVICES	MICHELLE HAIDER	SEPT BID EXEC DIRECTOR	\$2,971.67
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$12.50
E 804-56700-750 COPIES/DUPLICATION	PATIO PETALS	FALL PLANTINGS	\$325.00
EXPENSE Descr ECONOMIC DEVELOPMENT			\$4,059.17
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	BEAR GRAPHICS	ELECTION ENVELOPES	\$419.65
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	BEAR GRAPHICS	ELECTION ENVELOPES	\$478.88
EXPENSE Descr ELECTIONS			\$898.53
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 201-53635-440 RECYCLING	SAFETY-KLEEN SYSTEMS INC	RECYCLE OIL	\$345.00
EXPENSE Descr ENVIRONMENTAL SERVICES			\$345.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	POS TAX ENTRY SUPPORT	\$440.00

Account Descr	Search Name	Comments	Amount
E 101-51500-319 COVID-19 EXPENSES	BECKER, JULIE	REIMBURSE SUPPLIES	\$15.96
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	CONNECTORS	\$7.78
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	VALVE/DRAIN TRAP	\$14.08
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	WASHERS	\$6.67
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	CREDIT	-\$134.95
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	DUBURRING TOOL/WASHERS	\$15.25
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	CONNECTOR/BALL VAVE	\$46.57
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	VALVE/ANCHOR	\$21.29
E 101-51500-319 COVID-19 EXPENSES	BIEBELS TRUE VALUE	CAULK	\$3.48
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$58.87
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	OCT HRA ADMN SERVICES	\$171.76
E 101-51500-500 PROPERTY ASSESSMENT	GROTA APPRAISALS LLC	ANNUAL ASSESSOR/INSTALLMENT #5	\$10,375.00
E 101-51500-319 COVID-19 EXPENSES	HOME DEPOT	PLEXIGLASS	\$291.55
E 101-51500-319 COVID-19 EXPENSES	HOME DEPOT	PLEXIGLASS	\$96.84
E 101-51500-319 COVID-19 EXPENSES	HOME DEPOT	PLEXIGLASS/LUMBER	\$442.48
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$31.25
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$438.72
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$47.02
E 101-51500-530 TAX BILLING/TAX ROLL	THE MASTERS TOUCH LLC	PROPERTY TAX BILLINGS	\$1,550.00
E 101-51500-530 TAX BILLING/TAX ROLL	WAUKESHA CTY TREASURER (515)	TAX BILLING	\$3,005.30
E 101-51500-319 COVID-19 EXPENSES	WAUKESHA CTY TREASURER (515)	MASKS	\$108.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$17,073.06
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	5 ALARM FIRE	CROSS BAR CASTING WHEEL BLOCK	\$102.35
E 101-52200-220 UTILITY SERVICES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$22.68
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	PASSPORT TAGS/SIGNS	\$183.76
E 101-52200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	2ND QTR WATER/SEWER	\$329.00
E 101-52200-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	BATTERIES	\$267.90
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	CREDIT	-\$4.64
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$31.30
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$70.50
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$12.82
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	FIRE CERTIFICATIONS	\$835.50
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT SURVIVE ALIVE/GAS	\$9.57
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT SURVIVE ALIVE/ELECT	\$109.83
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT ELECTRIC/GAS	\$658.50
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	SEPT RECORD CHECKS	\$7.00
EXPENSE Descr FIRE PROTECTION			\$2,656.21
EXPENSE Descr GENERAL ADMINISTRATION			

Account Descr	Search Name	Comments	Amount
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$60.53
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	NOTICE	\$15.82
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	KIWANIS OF GREATER HARTLAND	ANNUAL DUES/IGL	\$175.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$390.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$54.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$81.22
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	TIM RHODE	REIMBURSE CELL PHONE JULY-SEPT	\$120.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	SEPT RECORD CHECKS	\$7.00
EXPENSE Descr GENERAL ADMINISTRATION			\$923.71
EXPENSE Descr GRANARY CIRCLE			
E 401-70525-285 CONSTRUCTION COSTS	FRIESS ENVIRONMENTAL	PROJECT COORDINATION/REVIEW/MANAGEMENT	\$212.50
EXPENSE Descr GRANARY CIRCLE			\$212.50
EXPENSE Descr HARVEST WAY			
E 401-70530-285 CONSTRUCTION COSTS	FRIESS ENVIRONMENTAL	PROJECT COORDINATION/REVIEW/MANAGEMENT	\$212.50
EXPENSE Descr HARVEST WAY			\$212.50
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$12.50
EXPENSE Descr INSPECTION			\$32.64
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ #4 REPAIRS	\$2,246.28
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	ENGINE LIGHT/OIL CHANGE/CONTROL VALVE SQ #2	\$537.34
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	TIRE SERVICE	\$23.81
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$143.54
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$450.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$254.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICES	\$68.90
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$248.83
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	SOBONIAK, CONRAD	REIMBURSE MEAL FOR TRAINING	\$8.37
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	AUG-SEPT SERVICE	\$266.44
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	AUG-SEPT SERVICE	\$351.92
EXPENSE Descr LAW ENFORCEMENT			\$4,619.57
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOKS	\$250.00
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOKS	\$250.00

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	CENTER POINT LARGE PRINT	LARGE PRINTS	\$29.21
E 101-55110-310 BOOKS & MATERIALS	FINDAWAY WORLD LLC	AUDIOBOOKS/USB CORDS	\$544.89
E 101-55110-310 BOOKS & MATERIALS	FINDAWAY WORLD LLC	AUDIOBOOKS	\$239.96
E 101-55110-310 BOOKS & MATERIALS	FINDAWAY WORLD LLC	AUDIOBOOKS	\$169.97
E 101-55110-255 BLDGS/GROUNDS	GROUNDS KEEPER, INC.	MOWING	\$198.00
E 101-55110-255 BLDGS/GROUNDS	GROUNDS KEEPER, INC.	MOWING	\$139.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ALARM MONITORING	\$350.00
E 101-55110-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	BULBS	\$62.99
E 101-55110-220 UTILITY SERVICES	HARTLAND WATER & SEWER	2ND QTR WATER/SEWER	\$347.64
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$120.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$26.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$23.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$18.75
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$78.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$161.50
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	AUDIBOOKS	\$99.00
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	AUDIBOOKS	\$99.00
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$45.67
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY TREASURER (515)	COOPERATIVE SUPPLY PURCHASE	\$58.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	WILLIAM PACK	INTERACTIVE PROGRAM/OCT 8	\$250.00
EXPENSE Descr LIBRARY			\$3,581.22
EXPENSE Descr MARKET LANE			
E 401-70535-285 CONSTRUCTION COSTS	FRIESS ENVIRONMENTAL	PROJECT COORDINATION/REVIEW/MANAGEMENT	\$212.50
EXPENSE Descr MARKET LANE			\$212.50
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-285 CONSTRUCTION COSTS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #7	\$27,370.73
EXPENSE Descr MISC STORM SEWER REPAIR			\$27,370.73
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	AUTOMATIC ENTRANCES	REPAIR ENTRANCE DOOR	\$972.50
E 101-51600-255 BLDGS/GROUNDS	CLEARPATH CONNECTIONS	WRIST BANDS	\$350.00
E 101-51600-255 BLDGS/GROUNDS	GROUNDS KEEPER, INC.	MOWING	\$139.00
E 101-51600-255 BLDGS/GROUNDS	GROUNDS KEEPER, INC.	MOWING	\$198.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ALARM MONITORING	\$350.00
E 101-51600-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	CREDIT	-\$26.97
E 101-51600-220 UTILITY SERVICES	HARTLAND WATER & SEWER	2ND QTR WATER/SEWER	\$456.64
E 101-51600-255 BLDGS/GROUNDS	PATIO PETALS	FALL PLANTINGS	\$445.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$161.50
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$78.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT GAS	\$32.34

Account Descr	Search Name	Comments	Amount
EXPENSE Descr MUNICIPAL BUILDING			\$3,156.01
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BUMPER TO BUMPER HARTLAND	ANTIFREEZE	\$119.70
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BUMPER TO BUMPER HARTLAND	ANTIFREEZE	\$151.77
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	FERTILIZE FIELDS	\$1,125.00
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	2ND QTR WATER/SEWER	\$2,816.48
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$34.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$210.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	RESTROOM/PENBROOK	\$254.00
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT PENBROOK	\$23.34
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT CENTENNIAL	\$168.76
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT HARTBROOK	\$16.51
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT HARTBROOK	\$48.22
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT PENBROOK	\$16.25
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	SEPT CENTENNIAL	\$24.22
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT NIXON	\$33.88
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT NIXON	\$198.70
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT FAC	\$217.87
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT NIXON	\$18.76
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT BARK RIVER	\$162.17
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT NIXON	\$70.76
EXPENSE Descr PARKS			\$5,710.39
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$29.16
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	CLAMP/ADAPTERS	\$17.03
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	VALVE	\$2.41
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	BROOM	\$23.35
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	TAPE	\$4.04
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	BEAM LEVEL	\$13.77
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	ANCHORS	\$22.19
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	OIL/AIR/FUEL FILTERS	\$247.26
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	CAMERA FOR LEAF TRUCK	\$248.22
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	OIL FILTER	\$18.48
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$19.37
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$330.38
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$1,005.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$323.04
E 101-53000-180 OTHER BENEFITS	FELKNER, DAVID	REIMBURSE CLOTHING ALLOWANCE	\$31.48
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ALARM MONITORING	\$350.00

Account Descr	Search Name	Comments	Amount
E 101-53000-220 UTILITY SERVICES	HARTLAND WATER & SEWER	2ND QTR WATER/SEWER	\$454.82
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	LED FIXTURE	\$279.88
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	BATTERIES #26	\$299.90
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$90.63
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$117.63
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	SIGN POSTS	\$363.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	MID-STATE EQUIPMENT	MANUALS	\$291.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$120.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$50.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TIRES	\$63.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TIRES	\$636.00
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$278.21
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	AUG-SEPT SERVICE	\$72.02
E 101-53000-410 STREETS GEN MAINT	WAUKESHA CTY TREASURER (515)	CENTERLINE PAINTING	\$3,920.00
E 101-53000-420 STORM SEWER	WAUKESHA CTY TREASURER (515)	COMMUNITY MS4 FEES	\$2,931.00
E 101-53000-225 STREET LIGHTING	WE ENERGIES	AUG-SEPT CAMPUS DR	\$387.89
E 101-53000-225 STREET LIGHTING	WE ENERGIES	AUG-SEPT ST LIGHTING	\$67.64
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JULY-AUG CLOCK	\$17.70
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT ELECTRIC	\$507.91
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT GAS	\$25.84
EXPENSE Descr PUBLIC WORKS			\$13,680.84
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	SEPT MODERATE YOGA PUNCH CARDS	\$36.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	SEPT YOGA STRENGTH PUNCH CARDS	\$180.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	SEPT GENTLE YOGA PUNCH CARDS	\$216.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	SEPT NIA PUNCH CARDS	\$224.00
E 101-55300-220 UTILITY SERVICES	HARTLAND WATER & SEWER	2ND QTR WATER/SEWER	\$6,438.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	SEPT BARRE STRENGTH 6 PUNCH CARDS	\$33.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	SEPT BARRE STRENGTH 10 PUNCH CARDS	\$153.60
E 101-55300-302 TO THE POINTE DANCE PROGRAM	JAMES, KELSEY	SEPT DANCE CLASSES	\$536.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	PAINT A PUMPKIN WORKSHOP	\$56.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	FAMILY BEGINNER TAEKWONDO	\$40.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$26.75
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$4.70
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	SEPT QIGONG 6 PUNCH CARDS	\$160.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	SEPT QIGONG 10 PUNCH CARDS	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	SEPT YOGA FOR LIFE RES PUNCH CARDS	\$256.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	SEPT CHAIR YOGA PUNCH CARDS	\$400.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	SEPT YOGA FOR LIFE SR PUNCH CARDS	\$720.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$9,549.39

Account Descr	Search Name	Comments	Amount
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	AMERICAN BUSINESS TECHNOLOGIES	3RD QTR WATER/SEWER BILLINGS	\$1,005.76
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	SEPT-OCT PHONE SERVICE	\$20.13
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	CLEARPATH CONNECTIONS	WRIST BANDS/KEY PAD	\$165.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	OCT HRA ADMN SERVICES	\$26.43
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	LANNON STONE PRODUCTS	CHIPS	\$427.23
E 204-53610-800 CAPITAL OUTLAY	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #7	\$46,211.95
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$18.75
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	REARDON METAL FEBRICATING	LIFT STATION DEFLECTOR	\$390.00
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT WOODLANDS	\$32.95
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT CRYSTAL LS	\$10.34
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG SHADOW RIDGE	\$50.86
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG ARLENE	\$185.34
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG RUSTIC	\$32.05
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG CRYSTAL	\$97.73
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT BRADFORD	\$39.07
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT WHY 83	\$18.24
EXPENSE Descr SEWER SERVICE			\$48,731.83
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-285 CONSTRUCTION COSTS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #7	\$1,866.20
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			\$1,866.20
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			
E 401-70285-285 CONSTRUCTION COSTS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #7	\$8,044.96
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			\$8,044.96
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$28.00
EXPENSE Descr TRUSTEES			\$28.00
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	AMERICAN BUSINESS TECHNOLOGIES	3RD QTR WATER/SEWER BILLINGS	\$1,005.76
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	SEPT-OCT PHONE SERVICE	\$20.14
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	SEPT BEACON HOSTING	\$154.20
E 620-53700-930 MISC GENERAL EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$29.16
E 620-53700-653 MAINTENANCE OF METERS	BIEBELS TRUE VALUE	ELECTRICAL TAPE	\$7.78
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	OUTLET	\$4.31
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	BIEBELS TRUE VALUE	TORCH GAS	\$4.47
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	ELECTRICAL PARTS	\$4.18
E 620-53700-652 MAINTENANCE OF SERVICES	BLACKBURN MFG COMPANY	MARKING FLAGS	\$97.72
E 620-53700-933 TRANSPORTATION EXPENSES	BUMPER TO BUMPER HARTLAND	WINDSHIELD HOSE/HITCH PIN	\$44.95

Account Descr	Search Name	Comments	Amount
E 620-53700-933 TRANSPORTATION EXPENSES	BUMPER TO BUMPER HARTLAND	CREDIT	-\$258.75
E 620-53700-933 TRANSPORTATION EXPENSES	BUMPER TO BUMPER HARTLAND	FUEL TANK CAP	\$11.69
E 620-53700-933 TRANSPORTATION EXPENSES	BUMPER TO BUMPER HARTLAND	OIL	\$130.18
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BUMPER TO BUMPER HARTLAND	CREDIT	-\$27.00
E 620-53700-933 TRANSPORTATION EXPENSES	BUMPER TO BUMPER HARTLAND	REAR SHOCKS	\$90.36
E 620-53700-923 OUTSIDE SERVICES	CONLEY MEDIA LLC	RATE CASE PUBLICATION	\$92.56
E 620-53700-678 HYDRANTS	CORE & MAIN LP	CREDIT	-\$3,467.66
E 620-53700-651 MAINTENANCE OF MAINS	CORE & MAIN LP	VALVE BOX/ADAPTER/BASE	\$400.00
E 620-53700-651 MAINTENANCE OF MAINS	CORE & MAIN LP	VALVES/SLEEVES/BOLTS/GASKETS	\$5,652.20
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	OCT HRA ADMN SERVICES	\$66.06
E 620-53700-923 OUTSIDE SERVICES	DIXON ENGINEERING INC	VERIZON HILL STREET	\$1,150.00
E 620-53700-923 OUTSIDE SERVICES	DIXON ENGINEERING INC	T-MOBILE COVENTRY	\$2,750.00
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	VALVE BOX ASSEMBLY	\$654.50
E 620-53700-651 MAINTENANCE OF MAINS	LANNON STONE PRODUCTS	CHIPS	\$427.23
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHEMICALS	\$1,478.82
E 620-53700-674 METERS	MIDWEST METER INC	WATER METER FOR PARADISE TRAIL	\$14,089.00
E 620-53700-673 TRANS&DIST MAINS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #7	\$24,008.61
E 620-53700-678 HYDRANTS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #7	\$26,569.68
E 620-53700-673 TRANS&DIST MAINS	MUSSON BROTHERS	UTILITY PROJECT PAYMENT #7	\$56,031.56
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	SEPT BACTERIA SAMPLES	\$76.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	SEPT BACTERIA SAMPLES	\$57.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	SEPT BACTERIA SAMPLES	\$57.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	570 PROGRESS WELL #3	\$22.00
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	SKYKICK MIGRATION TOOL	\$18.75
E 620-53700-408 TAXES/EQUIVALENTS	PUBLIC SERVICE COMMISSION	2020-2021 ADVANCE ASSESSMENT	\$1,849.87
E 620-53700-653 MAINTENANCE OF METERS	T&P SALES INC	METER GASKETS	\$99.88
E 620-53700-930 MISC GENERAL EXPENSES	TRI-COUNTY WATERWORKS ASSOC	MEETING ELFTMAN/FELKNER/GEORGENSON	\$60.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	ULINE	SAFETY BOLLARD	\$540.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG-SEPT PENBROOK	\$9.90
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT MANCHESTER	\$1,437.05
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT SUNNYSLOPE	\$992.63
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG-SEPT #3 PUMPHOUSE	\$10.56
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG-SEPT BRISTLECONE	\$13.16
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT COVENTRY	\$19.57
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG HILL ST	\$19.43
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG SUNSHINE	\$12.69
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT MICROBOOSTER	\$21.96
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT BRISTLECONE	\$268.19
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT PENBROOK	\$449.66
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT SUNSHINE	\$1,706.82
E 620-53700-930 MISC GENERAL EXPENSES	WI DEPT OF NATURAL RESOURCES	MUNI WATERWORKS OPERATOR RENEWAL JUNGBLUTH	\$45.00
E 620-53700-930 MISC GENERAL EXPENSES	WI DEPT OF NATURAL RESOURCES	MUNI WATERWORKS OPERATOR RENEWAL BAHR	\$45.00

Account Descr	Search Name	Comments	Amount
E 620-53700-930 MISC GENERAL EXPENSES	WI DEPT OF NATURAL RESOURCES	MUNI WATERWORKS OPERATOR RENEWAL ARK	\$45.00
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$26.00
EXPENSE Descr WATER UTILITY			\$139,124.83
			\$295,829.26

VILLAGE OF HARTLAND

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**\*Check Detail Register©**

Batch: SEPT20MC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>11100 GF Checking</b>					
8933	09/02/20	WI SUPPORT COLLECTIONS TRUST			
G 101-21580		GARNISHMENT DEDUCT	\$577.66		PP #18
		Total	\$577.66		
8934	09/09/20	REGISTRATION FEE TRUST			
E 101-52200-300		OPERATING SUPPLIES/	\$165.50		TITLE/PLATE TRANSFER
		Total	\$165.50		
8935	09/17/20	WI SUPPORT COLLECTIONS TRUST			
G 101-21580		GARNISHMENT DEDUCT	\$0.00		PP #19
		Total	\$0.00		
8936	09/17/20	WI SUPPORT COLLECTIONS TRUST			
G 101-21580		GARNISHMENT DEDUCT	\$600.38		PP #19
		Total	\$600.38		
		<b>11100 GF Checking</b>	<b>\$1,343.54</b>		

Fund Summary

<b>11100 GF Checking</b>	
101 GENERAL FUND	\$1,343.54
	<b>\$1,343.54</b>

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## Payments

Current Period: SEPTEMBER 2020

Payment Batch SEPT20WIRE \$779,743.82

Refer 1456 FIRST BANK FINANCIAL CENTRE Ck# 2020461E 9/30/2020  
 Cash Payment E 101-51500-300 OPERATING SUPPLIES MONTHLY EBANKING FEES \$75.00  
 Invoice

Transaction Date 9/30/2020 Due 0 GF Checking 11100 Total \$75.00

Refer 1457 AFLAC Ck# 2020462E 9/18/2020  
 Cash Payment G 101-21592 AFLAC INS PAYABLE MONTHLY AFLAC EMPLOYEE CONTRIBUTIONS \$195.82  
 Invoice

Transaction Date 9/18/2020 Due 0 GF Checking 11100 Total \$195.82

Refer 1459 WI RETIREMENT SYSTEM Ck# 2020463E 9/30/2020  
 Cash Payment E 101-55300-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$349.07  
 Invoice

Cash Payment E 101-51400-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$787.83  
 Invoice

Cash Payment E 101-51500-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$304.26  
 Invoice

Cash Payment E 101-51600-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$2.42  
 Invoice

Cash Payment E 101-52100-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$13,989.63  
 Invoice

Cash Payment E 101-52100-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$579.89  
 Invoice

Cash Payment E 101-52200-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$103.97  
 Invoice

Cash Payment E 101-52200-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$840.08  
 Invoice

Cash Payment E 101-52300-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$103.97  
 Invoice

Cash Payment E 101-52300-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$2,394.58  
 Invoice

Cash Payment E 101-53000-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$3,290.96  
 Invoice

Cash Payment E 101-55110-140 RETIREMENT BENEFIT AUGUST WRS PREMIUMS \$1,299.90  
 Invoice

Cash Payment E 620-53700-926 EMPLOYEE PENSIONS AUGUST WRS PREMIUMS \$1,553.14  
 Invoice

Cash Payment E 204-53610-110 SALARIES AUGUST WRS PREMIUMS \$157.50  
 Invoice

Cash Payment E 204-53610-110 SALARIES AUGUST WRS PREMIUMS \$344.66  
 Invoice

Cash Payment E 204-53610-390 BILLING/COLLECTION/ AUGUST WRS PREMIUMS \$387.47  
 Invoice

Cash Payment G 101-21520 RETIREMENT DEDUCTION AUGUST WRS PREMIUMS \$9,265.05  
 Invoice

Cash Payment G 101-21520 RETIREMENT DEDUCTION AUGUST WRS PREMIUMS \$9,903.24  
 Invoice

Transaction Date 9/30/2020 Due 0 GF Checking 11100 Total \$45,657.62

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Refer	1460	EMPLOYEE TRUST FUNDS	Ck# 2020464E 9/14/2020		
Cash Payment	E 101-51400-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$3,254.16	
Invoice					
Cash Payment	E 101-51500-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$3,918.40	
Invoice					
Cash Payment	E 101-55300-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$664.24	
Invoice					
Cash Payment	E 101-52100-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$27,382.09	
Invoice					
Cash Payment	E 101-53000-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$18,283.85	
Invoice					
Cash Payment	E 101-55110-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$3,626.32	
Invoice					
Cash Payment	E 101-52200-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$2,793.07	
Invoice					
Cash Payment	E 101-52300-150	HEALTH/DENTAL/LIFE	MONTHLY HEALTH INSURANCE PREMIUMS	\$2,793.07	
Invoice					
Cash Payment	G 101-21530	INSURANCE DEDUCTIONS	MONTHLY HEALTH INSURANCE PREMIUMS	\$1,437.02	
Invoice					
Cash Payment	G 101-34140	UNFUNDED EMPLOYEE BE	MONTHLY HEALTH INSURANCE PREMIUMS	\$1,992.72	
Invoice					
Transaction Date	9/14/2020	Due 0	GF Checking	11100	Total \$66,144.94
Refer	1461	WI DEFERRED COMPENSATION P	Ck# 2020465E 9/30/2020		
Cash Payment	G 101-21570	DEFERRED COMP DEDUCT	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS	\$17,517.15	
Invoice					
Transaction Date	9/30/2020	Due 0	GF Checking	11100	Total \$17,517.15
Refer	1462	BOND TRUST SERVICES CORP	Ck# 2020466E 9/30/2020		
Cash Payment	E 301-58000-610	PRINCIPAL REDEMPTI	2012 GO BONDS PRINCIPAL AND INTEREST PAYMENT	\$335,000.00	
Invoice					
Cash Payment	E 301-58000-615	DEBT SERVICE - INTER	2012 GO BONDS PRINCIPAL AND INTEREST PAYMENT	\$29,166.88	
Invoice					
Cash Payment	E 620-53700-610	PRINCIPAL REDEMPTI	2012 GO BONDS PRINCIPAL AND INTEREST PAYMENT	\$135,000.00	
Invoice					
Cash Payment	E 620-53700-427	INTEREST ON LONG T	2012 GO BONDS PRINCIPAL AND INTEREST PAYMENT	\$16,760.62	
Invoice					
Cash Payment	E 204-53610-610	PRINCIPAL REDEMPTI	2012 GO BONDS PRINCIPAL AND INTEREST PAYMENT	\$5,000.00	
Invoice					
Cash Payment	E 204-53610-615	DEBT SERVICE - INTER	2012 GO BONDS PRINCIPAL AND INTEREST PAYMENT	\$552.50	
Invoice					
Transaction Date	9/30/2020	Due 0	GF Checking	11100	Total \$521,480.00
Refer	1463	BOND TRUST SERVICES CORP	Ck# 2020467E 9/30/2020		

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Cash Payment	E 301-58000-610 PRINCIPAL REDEMPTI	2015 GO PRINCIPAL AND INTEREST PAYMENTS	\$35,000.00
Invoice			
Cash Payment	E 301-58000-615 DEBT SERVICE - INTER	2015 GO PRINCIPAL AND INTEREST PAYMENTS	\$32,700.00
Invoice			
Cash Payment	E 620-53700-610 PRINCIPAL REDEMPTI	2015 GO PRINCIPAL AND INTEREST PAYMENTS	\$55,000.00
Invoice			
Cash Payment	E 620-53700-427 INTEREST ON LONG T	2015 GO PRINCIPAL AND INTEREST PAYMENTS	\$5,250.00
Invoice			
Transaction Date	9/30/2020	Due 0 GF Checking 11100	<b>Total</b> \$127,950.00
Refer	1464 PAYMENT SERVICE NETWORK Ck# 2020468E 9/2/2020		
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CC PROCESSING CHARGES	\$40.45
Invoice			
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CC PROCESSING CHARGES	\$40.45
Invoice			
Transaction Date	9/2/2020	Due 0 GF Checking 11100	<b>Total</b> \$80.90
Refer	1465 WI DEPT OF REVENUE (SALES TA Ck# 2020469E 9/30/2020		
Cash Payment	G 101-21515 SALES TAXES PAYABLE	AUGUST SALES TAX PAYMENT TO STATE	\$652.39
Invoice			
Cash Payment	R 101-48000 MISCELLANEOUS REVENU	AUGUST SALES TAX PAYMENT TO STATE	-\$10.00
Invoice			
Transaction Date	9/30/2020	Due 0 GF Checking 11100	<b>Total</b> \$642.39

### Fund Summary

	11100 GF Checking
620 WATER FUND	\$213,604.21
301 DEBT SERVICE FUND	\$431,866.88
204 SEWER	\$6,482.58
101 GENERAL FUND	\$127,790.15
	<u>\$779,743.82</u>

Pre-Written Checks	\$779,743.82
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$779,743.82</u>

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Payment Batch SEPT20CC \$17,909.76

Refer 1422 ADVANCED DISPOSAL SERVICES Ck# 2020430E 10/5/2020  
 Cash Payment E 101-53000-235 STREET SWEEPING STREET SWEEPING \$2,998.79  
 Invoice

Transaction Date 9/7/2020 Due 0 GF Checking 11100 Total \$2,998.79

Refer	1423	AMAZON	Ck# 2020431E 10/5/2020	
Cash Payment	E 101-51440-300	OPERATING SUPPLIES	PAPER FOR ABSENTEE INSERT	\$17.98
Invoice				
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Packing tape	\$19.59
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	dvd	\$24.99
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	DVD	\$17.96
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	music cd	\$36.06
Invoice				
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	swiffer	\$8.66
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	JUV DVD	\$75.39
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	music cd	\$11.99
Invoice				
Cash Payment	E 101-55200-365	BLDGS/GROUNDS MAI	Hand truck for hose reel	\$64.38
Invoice				
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	OFFICE SUPPLIES	\$35.98
Invoice				
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	HEADSET	\$49.99
Invoice				
Cash Payment	E 620-53700-651	MAINTENANCE OF MAI	Sling straps	\$50.70
Invoice				
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	AUX CORDS	\$22.77
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	DVD	\$44.30
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	jf non fic book	\$12.95
Invoice				
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	NF DVD	\$37.88
Invoice				
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	IPAD CASE	\$19.94
Invoice				
Cash Payment	E 101-51600-255	BLDGS/GROUNDS	Plexiglas Edging	\$12.99
Invoice				
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	OFFICE SUPPLIES	\$9.99
Invoice				
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	DISPLAY HOLDER	\$23.19
Invoice				
Cash Payment	E 101-55300-300	OPERATING SUPPLIES	Sign holders for tennis courts	\$77.96
Invoice				

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## Payments

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Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TRB clothing allowance-badge holder	\$14.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	music cds	\$48.95
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$117.17
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$90.69
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	FOLDERS	\$9.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	JUV NF	\$19.95
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	book cover tape	\$69.84
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$11.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$14.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	music cds	\$16.19
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	REPLACEMENT DVD	\$15.98
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$14.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$77.73
Invoice			
Cash Payment	E 101-53000-410 STREETS GEN MAINT	Hand Chemical Sprayer	\$119.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	music cds	\$50.95
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$13.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$0.58
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$1.10
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	NF DVD	\$79.82
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$28.95
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$27.92
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$77.13
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	JUV DVD	\$100.60
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$12.96
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	DVD	\$9.99
Invoice			

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Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds				\$35.95
Cash Payment Invoice	E 101-51500-319 COVID-19 EXPENSES	SOCIAL DISTANCING STICKERS				\$50.85
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	BOOK TAPE				\$39.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd				\$19.99
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIES	New TV for training room				\$249.00
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIES	New TV for training room				\$248.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	BOOK TAPE				\$24.13
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	computer monitor				\$109.99
Cash Payment Invoice	E 620-53700-921 OFFICE SUPPLIES & E	METER CARD BOX				\$16.26
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	music cds				\$49.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	juv nf				\$206.85
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD				\$24.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD				\$14.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD				\$27.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD				\$35.95
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	BMM clothing allowance-oc case				\$13.69
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	\$2,889.25
Refer	1424 AT&T					
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	AUGUST SERVICE				\$86.10
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	\$86.10
Refer	1425 BAKER & TAYLOR CREDIT CARD					
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$640.87
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$23.09
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$23.51
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$157.09
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$213.56

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Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$164.24
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$440.09
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$236.90
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$573.74
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$358.35
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$2,831.44</b>
Refer	1426 BIEBELS TRUE VALUE		Ck# 2020434E	10/5/2020		
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	New hoses for washing vehicles				\$115.06
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$115.06</b>
Refer	1427 CLEAN RITE SUPPLY INC		Ck# 2020435E	10/5/2020		
Cash Payment	E 101-51500-319 COVID-19 EXPENSES	DISINFECTING WIPES				\$107.42
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$107.42</b>
Refer	1428 COUSINS SUBS		Ck# 2020436E	10/5/2020		
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	Election Food				\$73.46
Invoice						
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	Election Food				\$57.74
Invoice						
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	Summer Camp				\$24.51
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$155.71</b>
Refer	1429 DEMCO INC		Ck# 2020437E	10/5/2020		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Hanging Bags and Audiobook cases				\$313.73
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Plastic Jacket Covers				\$183.95
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$497.68</b>
Refer	1430 DOMINOS PIZZA		Ck# 2020438E	10/5/2020		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	Summer Camp				\$18.87
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$18.87</b>
Refer	1431 EMEDCO		Ck# 2020439E	10/5/2020		
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	stands customer pick up signs downtown businesses				\$534.00
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$534.00</b>
Refer	1432 ENDTERS SPORTS GRILL		Ck# 2020440E	10/5/2020		
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	Election Food				\$100.89
Invoice						
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b>	<b>\$100.89</b>

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Refer	1433 EVERY LIBRARY	Ck# 2020441E 10/5/2020			
Cash Payment	E 101-55110-345 STAFF EDUCATION/TR	LAFCON Conference			\$75.00
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$75.00
Refer	1434 FACEBOOK	Ck# 2020442E 10/5/2020			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	BOOST FACEBOOK PAGE			\$10.00
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$10.00
Refer	1435 FIRE DEPT COFFEE	Ck# 2020443E 10/5/2020			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	Coffee for fire house			\$71.88
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$71.88
Refer	1436 FOX BROS PIGGLY WIGGLY	Ck# 2020444E 10/5/2020			
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	Election Food			\$61.61
Invoice					
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	Summer Camp			\$8.35
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$69.96
Refer	1437 MOBILE BEACON	Ck# 2020445E 10/5/2020			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	HOTSPOTS			\$645.00
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$645.00
Refer	1438 MONOPRICE INC	Ck# 2020446E 10/5/2020			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	cable cord for rec			\$37.77
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$37.77
Refer	1439 NATIONAL PEN CO LLC	Ck# 2020447E 10/5/2020			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Pens for fire house			\$116.94
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$116.94
Refer	1440 PANERA	Ck# 2020448E 10/5/2020			
Cash Payment	E 101-55110-345 STAFF EDUCATION/TR	Staff meeting lunch			\$209.62
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$209.62
Refer	1441 REBOUND - TAHPI INC	Ck# 2020449E 10/5/2020			
Cash Payment	E 101-51500-510 INSURANCES	SERVICE AGREEMENT			\$1,785.00
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$1,785.00
Refer	1442 SP MISSION	Ck# 2020450E 10/5/2020			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Mundy Clothing Allowance - Neck Gaiters			\$59.97
Invoice					
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$59.97
Refer	1443 TIME WARNER CABLE CREDIT CA	Ck# 2020451E 10/5/2020			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	AUG-SEPT INTERNET			\$46.87
Invoice					

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## Payments

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Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	AUG-SEPT PHONE			\$44.60
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	AUG-SEPT PHONE			\$44.60
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	AUG-SEPT PHONE			\$44.60
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	AUG-SEPT PHONE			\$44.60
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	AUG-SEPT PHONE			\$44.60
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	AUG-SEPT PHONE			\$44.59
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	AUG-SEPT PHONE			\$44.59
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	AUG-SEPT PHONE			\$44.59
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIES	AUG-SEPT INTERNET			\$30.00
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	AUG-SEPT INTERNET			\$46.87
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	AUG-SEPT INTERNET			\$46.87
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	AUG-SEPT SERVICE			\$134.98
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	AUG-SEPT INTERNET			\$46.88
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	AUG-SEPT INTERNET			\$46.88
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	AUG-SEPT INTERNET			\$46.88
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	AUG-SEPT INTERNET			\$46.88
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	AUG-SEPT SERVICE			\$106.27
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	AUG-SEPT INTERNET			\$46.87
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	AUG-SEPT PHONE			\$44.59
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b> \$1,047.61
Refer	1444 TRAFFIC SAFETY STORE			Ck# 2020452E 10/5/2020	
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Traffic Cones			\$260.57
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b> \$260.57
Refer	1445 TRINITY ECO SOLUTIONS			Ck# 2020453E 10/5/2020	
Cash Payment Invoice	E 101-55200-365 BLDGS/GROUNDS MAI	JANITORIAL SUPPLIES			\$1,499.55
Cash Payment Invoice	E 101-51500-319 COVID-19 EXPENSES	GERMICEPT			\$348.00
Transaction Date	9/7/2020	Due 0	GF Checking	11100	<b>Total</b> \$1,847.55

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Refer	1446 U.S. CELLULAR	Ck# 2020454E 10/5/2020			
Cash Payment Invoice	E 620-53700-930 MISC GENERAL EXPEN	Weekend phone replacement			\$127.98
Cash Payment Invoice	E 620-53700-930 MISC GENERAL EXPEN	Additional Hot Spot			\$95.76
Cash Payment Invoice	E 620-53700-305 EXPENSES-OTHER	Additional Hot Spot			\$95.76
Cash Payment Invoice	E 204-53610-300 OPERATING SUPPLIES	Weekend phone replacement			\$127.98
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$447.48
Refer	1447 UNICUS SPRAY SYSTEMS LLC	Ck# 2020455E 10/5/2020			
Cash Payment Invoice	E 101-53000-410 STREETS GEN MAINT	Parts for street painter			\$359.69
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$359.69
Refer	1448 UW - EXTENSION	Ck# 2020456E 10/5/2020			
Cash Payment Invoice	E 101-55110-345 STAFF EDUCATION/TR	Lead the Way seminar			\$225.00
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$225.00
Refer	1449 WATER - COFFEE DELIVERY	Ck# 2020457E 10/5/2020			
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIES	Chilled drinking water			\$86.71
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$86.71
Refer	1450 WI DMV	Ck# 2020458E 10/5/2020			
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	DOT Fee for License Suspension			\$0.06
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	DOT Fee for License Suspension			\$3.00
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$3.06
Refer	1451 WI STATE FIRE CHIEFS ASSOC	Ck# 2020459E 10/5/2020			
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIES	Fall Chiefs conference			\$200.00
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$200.00
Refer	1452 ZOOM	Ck# 2020460E 10/5/2020			
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	Monthly Zoom Account			\$15.74
Transaction Date	9/7/2020	Due 0	GF Checking	11100	Total \$15.74

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2020

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Fund Summary

	11100 GF Checking	
620 WATER FUND		\$477.93
204 SEWER		\$219.45
101 GENERAL FUND		\$17,212.38
		<hr/>
		\$17,909.76

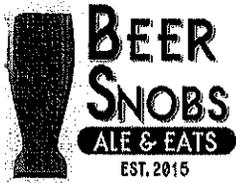
Pre-Written Checks	\$17,909.76
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$17,909.76

VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
OCTOBER 12, 2020

**Bartender (Operator's) License**

Bridget Kay Dow

The applicant has successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the application and approves of it after deeming the request to be in compliance with Wis. Stats. § 125.04(5).



122 Cottonwood Avenue  
P.O. Box 550  
Hartland, Wisconsin 53029  
262 / 36 SNOBS  
BeerSnobsHartland.com

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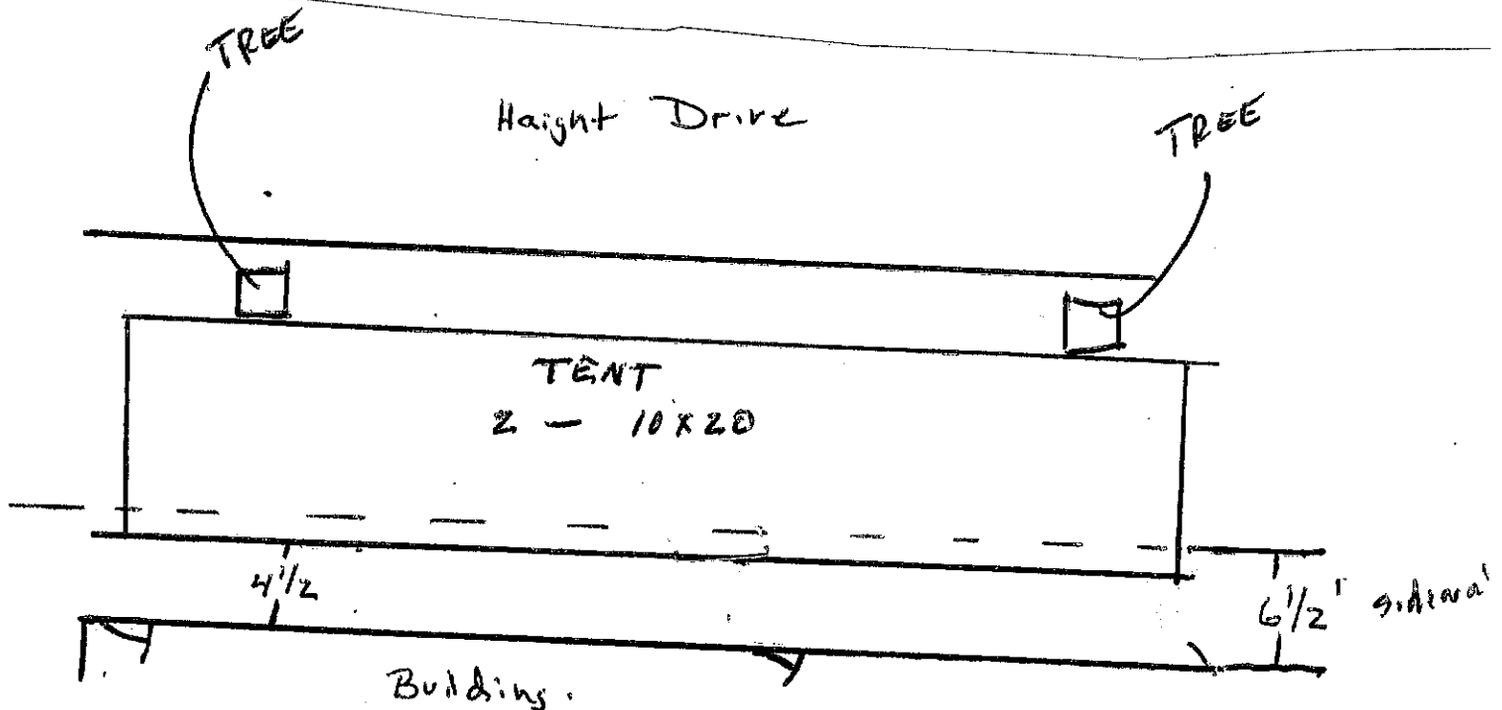
**DATE:** October 7, 2020  
**TO:** Hartland Village Board  
**FROM:** Steve Berger, BEER SNOBS Ale & Eats *SB*  
**SUBJECT:** TEMPORARY TENT ON BEERS SNOBS ALE & EATS PATIO / PRIVATE PROPERTY

BEER SNOBS Ale & Eats is planning on purchasing two (2) 10 x 20 Tents with 8' sidewalls to cover the patio area next to Haight Drive. The tent from the trees would encroach into the sidewalk by 1 1/2 to 2 feet leaving approximately 4 1/2 feet for pedestrian walkway.

See drawing below

The plan is to extend the outdoor dining experience as long as the weather permits. With the COVID pandemic the extra seating will give our diners the comfort to dine at BEER SNOBS Ale & Eats outside. Heaters have been purchased along with the sidewalls to the tents will allow the wind and heat to keep the dining area comfortable.

This would be temporary from mid-October to December.





**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.com](http://www.villageofhartland.com)

<b>Committee:</b> Village Board	<b>Date:</b> 10/7/20
<b>Village Board Item Number: 4</b>	<b>Date: 10/12/20</b>
<b>Submitted By: Dave Felkner, Utility Supervisor</b>	
<b>Subject:</b> Rae Drive Dog Route Relocation	

**Details:** Several Village departments have been receiving complaints from residents along Rae Drive. They are stating that people are walking dogs on the private portion of the Ice Age trail path. The DPW does have signage up that states "No Dogs Allowed".

The DPW is suggesting that we redirect the dog route with signage on the North and South side of the trail. For this to be completed the DPW would have to repour the curb and add approximately twenty feet of asphalt. This should be able to be completed for less than \$5,000.00.

**Financial Remarks:** \$5,000.00 is for concrete curb, asphalt, stone, and DPW labor.

**Options & Alternatives:** We can leave the path as is or divert the dog traffic to Rae Drive.

**Executive Recommendation:** Staff is recommending the diversion of the path onto Rae Drive.

— Indicates Dog Route From 615 Res Dr. to 915 Res Dr



### Village of Hartland GIS



**Village of Hartland**  
210 Cottonwood Ave  
Hartland, WI 53029  
262-367-2714

**DISCLAIMER:**

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 167'

Print Date: 10/6/2020

Curb cut and path redirecting



Village of Hartland GIS



Village of Hartland  
210 Cottonwood Ave  
Hartland, WI 53029  
262-367-2714

DISCLAIMER:

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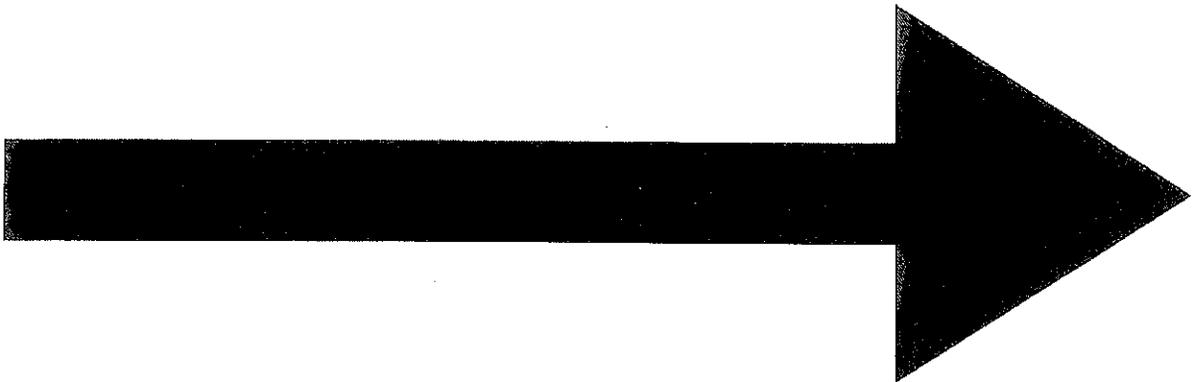


SCALE: 1 = 21'

Print Date: 10/5/2020

**DOG**

**ROUTE**





**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
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<b>Committee:</b> Administrator Rhode and Village Board	<b>Memo Date:</b> September 24, 2020
<b>Village Board Item Number:</b> 5	<b>Meeting Date:</b> October 12, 2020
<b>Submitted By:</b> Ryan Bailey	
<b>Subject:</b> Changing of Village Hall Hours effective January 1, 2021 or when the upstairs remodel project is completed, whichever is later.	

**Details:** Over the past several months/years staff has been evaluating the current office hours and debated changes in our office hours. We have had citizen requests to stay open one night of the week later to offer more availability to those citizens with 9-5 jobs. Staff is proposing the following work schedule to benefit citizens and staff:

**Monday:** Open 7:30 am to 7:00 pm. (staff would take a 1 hour lunch for a 10.5 hour work day)

**Tuesday:** Open 7:30 am to 4:30 pm. (half hour staff lunch 8.5 hour day)

**Wednesday:** Open 7:30 am to 4:30 pm. (half hour staff lunch 8.5 hour day)

**Thursday:** Open 7:30 am to 4:30 pm. (half hour staff lunch 8.5 hour day)

**Friday:** Open 7:30 am to 11:30 am (no lunch, 4 hour day)

This would be for the Administration office and produce a 40 hour work week. Friday's are usually the quietest day for staff and Monday are the busiest. We would open more hours on Friday's during elections as required by the State of Wisconsin.

**Financial Remarks:** No financial impact to the Village.

**Options & Alternatives:** We have three options:

1. Change our hours to the option noted in details
2. Keep our hours the same with Monday – Friday, 7:30 am to 4:30 pm

**Executive Recommendation:** Staff recommends changing our hours to give citizens a day of the week which we are open later to do business and is generally our busiest day at the counter. There is no change in total hours worked for staff.



**Village of Hartland  
Administration**

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<b>Committee:</b> Village Board	<b>Memo Date:</b> October 6, 2020
<b>Village Board Item Number:</b> 6	<b>Meeting Date:</b> October 12, 2020
<b>Submitted By:</b> Darlene Igl	
<b>Subject:</b> Appointment of Additional Election Inspectors	

**Details:** Due to several Election Inspectors being unable or unwilling to work at the November 3, 2020 Presidential Election, I am requesting the appointment of the following individuals as Election Inspectors:

Carri Oosterbaan  
Lori Taylor-Ciesko  
Paula Decker  
Judy Kaisler  
Kathy Loftis  
Linda Hallquist  
Cecilia Soper

**Financial Remarks:** No financial impact to the Village.

**Options & Alternatives:**

**Executive Recommendation:** Staff recommends appointment of the additional Election Inspectors as requested.



**Village of Hartland  
Administration**

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<b>Committee:</b> Village Board	<b>Date:</b> 10/5/20/20
<b>Village Board Item Number:</b> 7	<b>Date:</b> 10/12/2020
<b>Submitted By:</b> Dave Felkner, Utilities Supervisor	
<b>Subject:</b> Sunnyslope Drive Utility Improvements Contractor's Pay Application	

**Details:** Musson Brothers Inc. is seeking a payment application for the sum of \$190,103.69. This is for the Utility work completed on Sunnyslope Drive.

The Village staff and Ruekert & Mielke are satisfied with the work completed.

**Financial Remarks:** This \$190,103.69 payment number seven of our contract.

**Options & Alternatives:**

**Executive Recommendation:** Application payment to Musson Brothers Inc. for the sum of \$190,103.69



Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

7

For (Project): Sunnyslope Drive Utility Improvements							Application Date: 9/30/2020					
Application Period: 9/1/2020-9/30/2020							Owner's Contract No.: Engineer's Project No.: 09-10043.300					
A Item No.	B Description	C Unit	D Estimated Quantity	E Bid Unit Price	F Bid Item Value (\$)	G Work Completed Previously		H Work Completed This Period		I Total Work Completed to Date		
						J Estimated Quantity Installed	K Value of Work Installed (\$)	L Estimated Quantity Installed	M Value of Work Installed (\$)	N Estimated Quantity Installed	O Value of Work Installed (\$)	
1	Mobilization (limited to maximum of 5% of Total Bid)	L.S.	1	\$33,688.31	\$ 33,688.31	0.86	\$ 28,875.69	0.14	\$ 4,812.62	1.00	\$ 33,688.31	
2	Traffic Control (Sunnyslope Drive & Detour)	L.S.	1	\$97,033.42	\$ 97,033.42	0.86	\$ 83,171.50	0.14	\$ 13,861.92	1.00	\$ 97,033.42	
3	Inlet Protection, Type D	EA.	32	\$135.00	\$ 4,320.00	28.00	\$ 3,780.00	16.00	\$ 2,160.00	44.00	\$ 5,940.00	
4	Manufactured Permiter Control (Erosion Logs)	L.F.	50	\$10.00	\$ 500.00	125.00	\$ 1,250.00		\$ -	125.00	\$ 1,250.00	
5	Sawcutting	L.F.	165	\$3.00	\$ 495.00	106.00	\$ 318.00	60.00	\$ 180.00	166.00	\$ 498.00	
6	Remove Existing Asphalt (Rae Drive Intersection)	S.Y.	155	\$9.72	\$ 1,506.60	155.00	\$ 1,506.60		\$ -	155.00	\$ 1,506.60	
7	2-Inch Surface Mill (Merton Ave Intersection)	S.Y.	400	\$14.65	\$ 5,860.00		\$ -		\$ -		\$ -	
8	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	1050	\$45.73	\$ 48,016.50		\$ -		\$ -		\$ -	
9	4-Inch Concrete Sidewalk Remove & Replace	S.F.	1100	\$12.26	\$ 13,486.00		\$ -		\$ -		\$ -	
10	3-Inch Asphalt Driveway Remove & Replace	S.Y.	150	\$45.20	\$ 6,780.00		\$ -		\$ -		\$ -	
11	6-Inch Concrete Driveway Remove & Replace	S.F.	275	\$19.07	\$ 5,244.25		\$ -		\$ -		\$ -	
12	Sanitary Sewer, 12-Inch w/ Granular Backfill	L.F.	2220	\$124.48	\$ 276,345.60	2,095.00	\$ 260,785.60		\$ -	2,095.00	\$ 260,785.60	
13	Sanitary Sewer, 12-Inch w/ Slurry Backfill	L.F.	145	\$184.75	\$ 26,788.75	152.00	\$ 28,082.00		\$ -	152.00	\$ 28,082.00	
14	Sanitary Sewer, 8-Inch w/ Granular Backfill	L.F.	70	\$192.47	\$ 13,472.90	90.25	\$ 17,370.42		\$ -	90.25	\$ 17,370.42	
15	Sanitary Sewer, 6-Inch Lateral w/ Granular Backfill	L.F.	340	\$182.95	\$ 62,203.00	249.93	\$ 45,724.69		\$ -	249.93	\$ 45,724.69	
16	Sanitary Sewer, 4-Inch Lateral w/ Granular Backfill	L.F.	140	\$180.26	\$ 25,236.40	145.00	\$ 26,137.70		\$ -	145.00	\$ 26,137.70	
17	Sanitary Manhole, 48-Inch	V.F.	119.6	\$420.73	\$ 50,319.31	115.91	\$ 48,766.81		\$ -	115.91	\$ 48,766.81	
18	Sanitary Manhole, 48-inch w/ Slurry Backfill	V.F.	31.4	\$566.84	\$ 17,798.78	28.75	\$ 16,296.65		\$ -	28.75	\$ 16,296.65	
19	Sanitary Manhole, Outside Drop, 48-inch	V.F.	29.3	\$611.11	\$ 17,905.52	29.53	\$ 18,046.08		\$ -	29.53	\$ 18,046.08	
20	Sanitary Manhole, Outside Drop, 48-Inch w/ Slurry Backfill	V.F.	16.5	\$854.20	\$ 14,094.30	15.40	\$ 13,154.68		\$ -	15.40	\$ 13,154.68	
21	Sanitary Sewer Bypass Pumping	L.S.	1	\$6,517.54	\$ 6,517.54	1.00	\$ 6,517.54		\$ -	1.00	\$ 6,517.54	
22	Connect to Existing Water Mains (Rae Drive and Merton Ave)	EA.	2	\$5,984.42	\$ 11,968.84	1.00	\$ 5,984.42		\$ -	1.00	\$ 5,984.42	
23	Water Main, 12-Inch w/ Slurry Backfill	L.F.	5	\$681.30	\$ 3,406.50	11.00	\$ 7,494.30		\$ -	11.00	\$ 7,494.30	
24	Water Main, 8-Inch w/ Granular Backfill	L.F.	2240	\$95.50	\$ 213,920.00	2,149.00	\$ 205,229.50	51.00	\$ 4,870.50	2,200.00	\$ 210,100.00	
25	Water Main, 8-Inch w/ Slurry Backfill	L.F.	40	\$148.95	\$ 5,958.00	55.00	\$ 8,192.25		\$ -	55.00	\$ 8,192.25	
26	Water Main Valves, 12-Inch Gate w/ Slurry Backfill	EA.	1	\$5,390.29	\$ 5,390.29	1.00	\$ 5,390.29		\$ -	1.00	\$ 5,390.29	
27	Water Main Valves, 8-Inch Gate w/ Slurry Backfill	EA.	1	\$3,348.22	\$ 3,348.22	1.00	\$ 3,348.22		\$ -	1.00	\$ 3,348.22	
28	Water Main Valves, 8-Inch Gate	EA.	10	\$2,007.34	\$ 20,073.40	12.00	\$ 24,088.08		\$ -	12.00	\$ 24,088.08	
29	Hydrant Lead, 6-Inch w/ Granular Backfill	L.F.	70	\$137.24	\$ 9,606.80	71.20	\$ 9,771.49		\$ -	71.20	\$ 9,771.49	
30	Hydrant Assembly & Valve	EA.	5	\$6,579.79	\$ 32,898.95	5.00	\$ 32,898.95		\$ -	5.00	\$ 32,898.95	
31	Water Service, 6-Inch w/ Granular Backfill	L.F.	340	\$173.18	\$ 58,881.20	260.45	\$ 45,104.73	29.00	\$ 5,022.22	289.45	\$ 50,126.95	
32	Water Service Valve, 6-Inch Gate	EA.	12	\$1,525.80	\$ 18,309.60	8.00	\$ 12,206.40		\$ -	8.00	\$ 12,206.40	
33	Water Service, 1 1/2-Inch w/ Granular Backfill	L.F.	205	\$101.40	\$ 20,787.00	200.00	\$ 20,280.00		\$ -	200.00	\$ 20,280.00	
34	1 1/2-Inch Tap, Saddle and Corporation Valve	EA.	7	\$1,193.04	\$ 8,351.28	7.00	\$ 8,351.28		\$ -	7.00	\$ 8,351.28	
35	1 1/2-Inch Curb Valve & Valve Box	EA.	7	\$839.40	\$ 5,875.80	7.00	\$ 5,875.80		\$ -	7.00	\$ 5,875.80	
36	Pipe Insulation	L.F.	200	\$11.27	\$ 2,254.00	50.00	\$ 563.50	12.00	\$ 135.24	62.00	\$ 698.74	
37	Storm Sewer, 15-Inch RCP w/ Granular Backfill	L.F.	1970	\$63.94	\$ 125,961.80	1,675.00	\$ 107,099.50	158.00	\$ 10,102.52	1,833.00	\$ 117,202.02	
38	Storm Sewer, 12-Inch RCP w/ Granular Backfill	L.F.	130	\$92.06	\$ 11,967.80	64.00	\$ 5,891.84	47.00	\$ 4,326.82	111.00	\$ 10,218.66	
39	Storm Sewer RCP End Section, 12-Inch	EA.	1	\$710.25	\$ 710.25	1.00	\$ 710.25		\$ -	1.00	\$ 710.25	
40	Storm Sewer Catch Basin Structure w/ Frame & Grate	EA.	12	\$2,097.66	\$ 25,171.92	7.00	\$ 14,683.62	5.00	\$ 10,488.30	12.00	\$ 25,171.92	
41	Storm Manhole, 48-Inch	EA.	8	\$2,499.22	\$ 19,993.76	8.00	\$ 19,993.76		\$ -	8.00	\$ 19,993.76	
42	Storm Manhole, 96-Inch	EA.	1	\$6,397.39	\$ 6,397.39	1.00	\$ 6,397.39		\$ -	1.00	\$ 6,397.39	
43	Storm Inlet/Manhole, 48-Inch, w/ Frame & Grate	EA.	3	\$2,453.09	\$ 7,359.27	2.00	\$ 4,906.18	1.00	\$ 2,453.09	3.00	\$ 7,359.27	
44	Medium Rip-Rap	C.Y.	10	\$94.91	\$ 949.10		\$ -		\$ -		\$ -	
45	Excavation Below Subgrade (If Needed)	C.Y.	220	\$19.03	\$ 4,186.60	10.25	\$ 195.06	52.00	\$ 989.56	62.25	\$ 1,184.62	
46	Geotextile Fabric (If Needed)	S.Y.	650	\$2.84	\$ 1,846.00		\$ -		\$ -		\$ -	

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

7

For (Project): Sunnyslope Drive Utility Improvements							Application Date: 9/30/2020					
Application Period: 9/1/2020-9/30/2020							Owner's Contract No.: Engineer's Project No.: 09-10043.300					
A	B	C	D	E	F	G	H	I	J	K	L	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date		
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	
47	Excavation Below Subgrade Backfill (If Needed)	TON	440	\$21.22	\$ 9,336.80	20.51	\$ 435.22		\$ -	20.51	\$ 435.22	
48	1-1/4 Inch Base Course Crushed Limestone TB (Lower 6-Inches)	TON	2750	\$15.44	\$ 42,460.00		\$ -	2,366.72	\$ 36,542.16	2,366.72	\$ 36,542.16	
49	3/4 Inch Base Course Crushed Limestone TB (Upper 6-Inches)	TON	2250	\$15.44	\$ 34,740.00	230.00	\$ 3,551.20	2,701.70	\$ 41,714.25	2,931.70	\$ 45,265.45	
50	4-Inch Asphalt Trench Patch (Merton Ave Intersection)	TON	35	\$216.50	\$ 7,577.50		\$ -		\$ -		\$ -	
51	2-Inch Asphalt Surface Overlay (Merton Ave Intersection)	TON	65	\$110.00	\$ 7,150.00	106.60	\$ 11,726.00		\$ -	106.60	\$ 11,726.00	
52	3-Inch Asphalt Binder Course	TON	1125	\$62.50	\$ 70,312.50		\$ -		\$ -		\$ -	
53	2-Inch Asphalt Surface Course	TON	750	\$66.25	\$ 49,687.50		\$ -		\$ -		\$ -	
54	Adjust Valve Box	EA.	4	\$133.58	\$ 534.32		\$ -		\$ -		\$ -	
55	Epoxy Striping - 18-Inch Stop Bar - White	L.F.	30	\$15.00	\$ 450.00		\$ -		\$ -		\$ -	
56	Epoxy Striping - 6-Inch White Cross Walk	L.F.	150	\$12.00	\$ 1,800.00	146.00	\$ 1,752.00		\$ -	146.00	\$ 1,752.00	
57	Epoxy Striping - 4-Inch Yellow	L.F.	75	\$5.00	\$ 375.00	170.00	\$ 850.00		\$ -	170.00	\$ 850.00	
58	Epoxy Striping - 4-Inch Fog Line - White	L.F.	180	\$5.00	\$ 900.00	249.00	\$ 1,245.00		\$ -	249.00	\$ 1,245.00	
59	Restoration - Topsoil & Sod	S.Y.	1,000	\$17.55	\$ 17,550.00		\$ -		\$ -		\$ -	
<b>TOTAL OF ALL ESTIMATED PRICES UTILITY AND ROADWAY IMPROVEMENTS - SUNNYSLOPE DRIVE (ITEMS 1-59)</b>						\$ 1,596,059.57		\$ 1,174,000.19		\$ 137,659.20	\$ 1,311,659.39	
<b>MISCELLANEOUS SANITARY SEWER REPAIRS - VARIOUS LOCATIONS</b>												
60	Adjust Sanitary Manhole Frame	EA.	3	\$302.04	\$ 906.12	2.00	\$ 604.08		\$ -	2.00	\$ 604.08	
61	Repair Sanitary Manhole - Slurry Backfill	V.F.	7.9	\$869.21	\$ 6,866.76	7.44	\$ 6,466.92		\$ -	7.44	\$ 6,466.92	
62	Replace Additional Adjusting Rings - Manhole	V.F.	2	\$1,272.17	\$ 2,544.34		\$ -		\$ -		\$ -	
63	8-Inch Sanitary Sewer Spot Repair	L.F.	24	\$451.94	\$ 10,846.56	30.00	\$ 13,558.20		\$ -	30.00	\$ 13,558.20	
64	Crushed Aggregate Base Course	TON	25	\$38.06	\$ 951.50	20.71	\$ 788.22		\$ -	20.71	\$ 788.22	
65	3.5-Inch Asphalt Pavement Patch	TON	15	\$360.00	\$ 5,400.00	22.16	\$ 7,977.60		\$ -	22.16	\$ 7,977.60	
<b>TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS SANITARY SEWER REPAIRS-VARIOUS LOCATIONS (ITEMS 60-65)</b>						\$ 27,515.28		\$ 29,395.02		\$ -	\$ 29,395.02	
<b>MISCELLANEOUS STORM SEWER CATCH BASIN REPAIRS - VARIOUS LOCATIONS</b>												
66	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	90	\$58.85	\$ 5,296.50	120.00	\$ 7,062.00	12.00	\$ 706.20	132.00	\$ 7,768.20	
67	Remove & Replace Storm Catch Basin	EA.	3	\$3,338.45	\$ 10,015.35	2.00	\$ 6,676.90		\$ -	2.00	\$ 6,676.90	
68	Repair Storm Catch Basin - Slurry Backfill	V.F.	4.5	\$1,702.37	\$ 7,660.67	6.07	\$ 10,333.39		\$ -	6.07	\$ 10,333.39	
69	Adjust Inlet Frame	EA.	1	\$1,009.90	\$ 1,009.90	1.00	\$ 1,009.90		\$ -	1.00	\$ 1,009.90	
70	Replace Additional Adjusting Rings - Inlet	V.F.	1	\$3,029.70	\$ 3,029.70		\$ -		\$ -		\$ -	
71	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00		\$ -		\$ -		\$ -	
72	3.5-Inch Asphalt Pavement Patch	TON	5	\$360.00	\$ 1,800.00	24.54	\$ 8,834.40		\$ -	24.54	\$ 8,834.40	
73	Restoration - Topsoil and Sod	S.Y.	50	\$58.00	\$ 2,900.00		\$ -	20.00	\$ 1,160.00	20.00	\$ 1,160.00	
<b>TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS STORM SEWER CATCH BASIN REPAIRS-VARIOUS LOCATIONS (ITEMS 66-73)</b>						\$ 32,247.12		\$ 33,916.59		\$ 1,866.20	\$ 35,782.79	
<b>MISCELLANEOUS STORM SEWER REPAIRS - VARIOUS LOCATIONS</b>												
74	Adjust Storm Manhole Frame	EA.	1	\$1,009.90	\$ 1,009.90	1.00	\$ 1,009.90		\$ -	1.00	\$ 1,009.90	
75	Repair Storm Manhole - Slurry Backfill	V.F.	9.4	\$989.58	\$ 9,302.05	4.56	\$ 4,512.48		\$ -	4.56	\$ 4,512.48	
76	Replace Additional Adjusting Rings - Manhole	V.F.	2	\$4,838.16	\$ 9,676.32		\$ -		\$ -		\$ -	
77	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00		\$ -		\$ -		\$ -	
78	3.5-Inch Asphalt Pavement Patch	TON	10	\$360.00	\$ 3,600.00	24.54	\$ 8,834.40		\$ -	24.54	\$ 8,834.40	
<b>TOTAL OF ALL ESTIMATED PRICES MISCELLANEOUS STORM SEWER REPAIRS - VARIOUS LOCATIONS (ITEMS 74-78)</b>						\$ 24,123.27		\$ 14,356.78		\$ -	\$ 14,356.78	
<b>MISCELLANEOUS HYDRANT REPAIRS - VARIOUS LOCATIONS</b>												
79	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30	\$88.85	\$ 2,665.50		\$ -		\$ -		\$ -	
80	Hydrant Assembly Remove & Replace - Slurry Backfill.	EA.	3	\$8,856.56	\$ 26,569.68		\$ -	3.00	\$ 26,569.68	3.00	\$ 26,569.68	

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

7

For (Project): Sunnyslope Drive Utility Improvements							Application Date: 9/30/2020				
Application Period: 9/1/2020-9/30/2020							Owner's Contract No.: Engineer's Project No.: 09-10043.300				
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
81	Crushed Aggregate Base Course	TON	10	\$15.44	\$ 154.40		\$ -		\$ -		\$ -
82	3.5-Inch Asphalt Pavement Patch	TON	10	\$360.00	\$ 3,600.00		\$ -		\$ -		\$ -
83	Restoration - Topsoil and Sod	S.Y.	35	\$58.00	\$ 2,030.00		\$ -		\$ -		\$ -
<b>TOTAL OF ALL ESTIMATED MISCELLANEOUS HYDRANT REPAIRS - VARIOUS LOCATIONS (ITEMS 79-83)</b>					\$ 35,019.58		\$ -		\$ 26,569.68		\$ 26,569.68
<b>MISCELLANEOUS WATER VALVE REPAIRS - VARIOUS LOCATIONS</b>											
84	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	10	\$128.85	\$ 1,288.50		\$ -	18.00	\$ 2,319.30	18.00	\$ 2,319.30
85	6-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$5,765.45	\$ 5,765.45		\$ -		\$ -		\$ -
86	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$6,504.65	\$ 6,504.65		\$ -	2.00	\$ 13,009.30	2.00	\$ 13,009.30
87	12-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1	\$8,680.01	\$ 8,680.01		\$ -	1.00	\$ 8,680.01	1.00	\$ 8,680.01
88	Crushed Aggregate Base Course	TON	10	\$53.50	\$ 535.00		\$ -		\$ -		\$ -
89	3.5-Inch Asphalt Pavement Patch	TON	5	\$360.00	\$ 1,800.00		\$ -		\$ -		\$ -
90	Restoration - Topsoil and Sod	S.Y.	20	\$58.00	\$ 1,160.00		\$ -		\$ -		\$ -
<b>TOTAL OF ALL ESTIMATED MISCELLANEOUS WATER VALVE REPAIRS - VARIOUS LOCATIONS (ITEMS 84-90)</b>					\$ 25,733.61		\$ -		\$ 24,008.61		\$ 24,008.61
<b>COMMON TO ALL MISCELLANEOUS UTILITY REPAIRS - VARIOUS LOCATIONS</b>											
91	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1	\$1,749.00	\$ 1,749.00	1.00	\$ 1,749.00		\$ -	1.00	\$ 1,749.00
92	Erosion Control - Misc. Locations	L.S.	1	\$5,000.00	\$ 5,000.00	1.00	\$ 5,000.00		\$ -	1.00	\$ 5,000.00
<b>TOTAL OF ALL ESTIMATED COMMON TO ALL MISCELLANEOUS UTILITY REPAIRS - VARIOUS LOCATIONS (ITEMS 91-92)</b>					\$ 6,749.00		\$ 6,749.00		\$ -		\$ 6,749.00
<b>ADDITIONAL ITEMS</b>											
CO-1	Change Order #1	LS	1	\$ 26,424.16	\$ 26,424.16	1.00	\$ 26,424.16		\$ -	1.00	\$ 26,424.16
CO-2	Change Order #2	LS	1	\$ 4,200.70	\$ 4,200.70	1.00	\$ 4,200.70		\$ -	1.00	\$ 4,200.70
					\$ -		\$ -		\$ -		\$ -
<b>TOTAL ADDITIONAL ITEMS</b>					\$ 30,624.86		\$ 30,624.86		\$ -		\$ 30,624.86
<b>TOTAL ALL ITEMS</b>					\$ 1,778,072.28		\$ 1,289,042.44		\$ 190,103.69		\$ 1,479,146.13



**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.com](http://www.villageofhartland.com)

<b>Committee:</b> Village Board	<b>Date:</b> 10/7/20
<b>Village Board Item Number:</b> 8	<b>Date:</b> 10/7/20
<b>Submitted By:</b> Kelli Yogerst on behalf of Michael Kaiser, Rotary Member	
<b>Subject:</b> Signage on the Fine Arts Center	

**Details:**

The Hartland Lake Country Rotary joined forces years ago with the Hartland Kiwanis to complete construction of the Fine Arts Center. For some time, our Rotary club has wanted to help design and install some additional signage on the building that would be consistent with the themes of the village and give recognition to the service organizations that made that facility possible. So many in our community enjoy concerts and other events there in the park. The signage would be a reminder to those in our community and those visiting that we have strong community service-minded organizations that have been working for years to make Hartland a great place to live, work and play. We have funds designated to pay for this project and need only approval from the Village.

Included is a rendering of the proposed design. At the urging of the village and park board members, we, Rotary, have designed it to be consistent with the lettering on the municipal building. It will be installed by Rotary Club Member Karl Scheife-Competitor Awards and Engraving, a long time Hartland company has agreed to procure/design/manufacture the signage and install. Upon approval, Rotary will order and begin. Rotary will coordinate install with village staff and it will be weather dependent (if we can get it installed yet this fall—otherwise next spring). The Village will be responsible for the maintenance of the signage/cleaning from time to time consistent with the cleaning that is anticipated for lettering on the municipal building.

**Financial Remarks:**

Total cost is expected to be \$2,235.00, which will be split between Rotary and Kiwanis. Total cost to village to create/purchase/install \$0.

**Options & Alternatives:**

None at this time.

**Executive Recommendation:**

Park and Recreation Board has approved this sign at the meeting on Monday, October 5, 2020.

12" Arial bold text .25" thick  
30" Rotary and Kiwanis logos on .25" UV printed acrylic  
On site installation with clean up





**Village of Hartland  
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<b>Committee:</b> Village Board	<b>Date:</b> 10/12/2020
<b>Village Board Item Number: 9</b>	<b>Date:</b> 10/6/2020
<b>Submitted By: Michael Gerszewski</b> Operations Supervisor	
<b>Subject:</b> Centennial Park Shelter	

**Details:** The Park Board has requested that a shelter be built at Centennial Park. I sent the plans out to 5 companies asking them to provide a quote for the concrete work, materials, and labor to build the shelter. 3 companies provided quotes. The quote from Ogden Construction Group, LLC. to perform the work is \$43,977. The quote from the Hartland Kiwanis to perform the work is \$45,829.19 and the quote from JFK Design-Build to perform the work is \$71,739.

The construction is to be completed by the end of the year.

The DPW will do the landscaping work around the shelter and install an asphalt path from the shelter to the driveway in the spring.

Ogden built a shelter like the one we are building in Old Falls Village in Menomonee Falls. The DPW inspected it and the quality looks good.

**Financial Remarks:**

The estimated cost for the shelter was \$60,000

The construction costs will be paid from the park impact fee account.

**Options & Alternatives:**

**Executive Recommendation:**

Approve Ogden Construction Group, LLC to construct the Centennial Park shelter for \$43,977.

October 5, 2020

Michael Gerszewski  
Village of Hartland, Operations Supervisor  
210 Cottonwood Avenue  
Hartland, WI 53029

**Re: Centennial Park Shelter Structure**

Ogden Construction Group is pleased to submit our proposal to complete the shelter structure per the plans prepared by Patera, LLC dated 9/28/20.

**For the sum of: \$43,977.00**

Clarifications:

- Excavation
- Concrete
- Carpentry
- Gable siding
- Painting
- Excludes permit fees

If you have any questions, please do not hesitate to call us.

Sincerely,

Ogden Construction Group, LLC



Joel Cook  
President

Accepted: \_\_\_\_\_

Date: \_\_\_\_\_



**Village of Hartland**

**Administration**

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<b>Committee:</b> Village Board	<b>Date:</b> 10-7-2020
<b>Village Board Item Number: 10</b>	<b>Date:</b> 10-14-2020
<b>Submitted By:</b> Tim Rhode, Village Administrator	
<b>Subject:</b> Discussion and Consideration of a motion to approve a reduction in the Letter of Credit (LOC) for the Glen at Overlook Trails in the amount of \$536,632.15.	

**Details:** The Village required security prior to the commencement of construction activities related to the development within the Village for infrastructure, which either will be turned over to the Village or connecting directly to Village infrastructure. The security provides the Village with financial protection in the event the work is not completed correctly which would cause the Village to have to fix or finish.

Security, often in the methodology of a Letter of Credit (LOC), is based on the Engineer's cost estimate at the time of construction. Often during a large development project such as a new residential subdivision, specific parts and pieces of the project become complete, and the developer requests a reduction in the original LOC.

The process for a reduction in the LOC in the Village of Hartland starts once our Village Engineers inspected the completed improvement, followed by proof of payment from the contractor which completed the work, otherwise known as a lien waiver. Next, the developer submits a written request to the Village Board for the reduction. If all steps in the process are completed correctly, then the Village Engineer requests the reduction in the LOC for the Village Board. If/when the Village Board approves the reduction, a letter is issued to the Bank holding the LOC to reduce the LOC by the agreed amount. The final amount on the LOC after all infrastructure is complete is 10%, which the Village holds for the length of the warranty period.

**Financial Remarks:** Reduction of the existing LOC down \$536,632.15 to leave a LOC balance at \$428,011.60..

**Options & Alternatives:**  
Per the Village PUD agreement with Glen at Overlook Trails, the Village is obligated to reduce the LOC based on the agreement.

**Executive Recommendation:**  
Based on the Village Engineers letter dated October 5, 2020, staff recommends the Village Board reduce the LOC by \$536,632.15.

October 5, 2020

Mr. Tim Rhode  
Administrator  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

Re: Glen at Overlook Trails  
Letter of Credit Reduction No. 3

Dear Mr. Rhode:

I have reviewed Overlook Trails, LLC's request to reduce the Letter of Credit amount by \$536,632.15. This request was accompanied by a certification from the Developer's Engineer stating the work completed, an estimate of the dollar value of the work completed to-date of the request and that the work has been completed in a good and workmanlike manner and in compliance with the Plat and applicable plans and specifications. In addition, the Developer has delivered a sworn contractor's statement and appropriate photocopies or originals of lien waivers showing that all work in place for which the reduction in security is requested has been fully paid for or that mechanic's or other liens have been waived. Those lien waivers are enclosed with this correspondence.

I agree with this request and recommend that the Village Board reduce the total Letter of Credit amount of \$3,262,316.03 to \$428,011.60. This recommendation is based upon receipt of the Developer Engineer's certifications as well as visual observations that Ruekert & Mielke, Inc. staff have conducted during construction. The remaining Letter of Credit is reasonable based upon the remaining dollar value of work to be completed along with the guarantee amount of 10% of the original letter of credit amount.

The Developer completed the binder course of asphalt pavement on June 26, 2020. June 26, 2020 will serve as the Substantial Completion date. The guarantee period will run 14-months from the Substantial Completion date to August 26, 2021.

The Village may send a letter to Park Bank authorizing the reduction in the Letter of Credit.

If you should have any questions regarding this recommendation, please feel free to contact me.

Respectfully,

RUEKERT & MIELKE, INC.



Ryan T. Amtmann, P.E. (WI, IL)  
Village Engineer  
[ramtmann@ruekert-mielke.com](mailto:ramtmann@ruekert-mielke.com)

RTA:rt

Enclosure

cc: Ryan Bailey, CPA, Finance Director/Treasurer



September 17, 2020

Village of Hartland  
Attn: Tim Rohde  
210 Cottonwood Ave  
Hartland, WI 53029

We all agree that the attached work described in the project draw for Overlook Trails dated through period 9/17/20 has been completed.

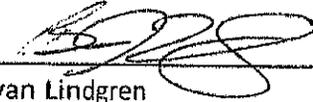
We also agree that:

- 1) Dollar Value of work is accurate.
- 2) Work has been completed in a good and workmanlike manner in compliance with the Plat and Applicable plans and specifications
- 3) No Liens will attach to this site.
- 4) The dollar value of the work yet to be completed is reasonable.

We would like to ask at this time that you perform an inspection (if needed) and grant us a reduction in our letter of credit amount of \$536,632.15, which will leave a new balance of \$428,011.60. We believe that the work completed meets the requirements for substantial completion and would like request this full reduction along with the commencing of the 14 month guarantee period

Please send a letter to Ms. Lynn Sigfred, Park Bank, 14870 W. Greenfield Ave, Brookfield, WI 53005 referencing Letter of Credit No. 07262019 authorizing her to reduce the letter of credit to \$428,011.60.

Sincerely,

X 

Bryan Lindgren  
Neumann Developments Inc.

X 

Josh Pudelko  
Trio Engineering LLC



**Village of Hartland  
Administration**

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[www.villageofhartland.com](http://www.villageofhartland.com)

<b>Committee:</b> Village Board	<b>Date:</b> 10/12/2020
<b>Village Board Item Number:</b> 11	<b>Date:</b> 10/6/2020
<b>Submitted By:</b> Michael Gerszewski	
<b>Subject:</b> Recycling site changes	

**Details:** Waukesha County Recycling has informed the Village that it will no longer sponsor the recycling site at the DPW yard as of January 1, 2021.

The current hours of operation for the recycling/yard waste are Friday 9:00 am to 3:00 pm year-round. The 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month 6:00 pm to 8:00 pm and the 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month 9:00 am to 1:00 pm from April to November.

**Financial Remarks:** The labor cost to monitor the recycling/yard waste site is \$3,168 a year. The cost to recycle oil is \$50 per pickup and 29 cents per gallon. We typically have 4 pickups a year. In 2019 we had 1850 gallons picked up. The cost was \$736. Oil filters recycling costs \$90 per 55-gallon drum. In 2019 we had 3 drums picked up at a cost of \$270. Antifreeze recycling costs \$1 per gallon. In 2019 we had 150 gallons for a cost of \$150. The comingled bins will cost \$184 per month for 2 bins. The cost for the bins will cost \$2,208. The total cost for 2021 \$6,532. This amount includes recycling and yard waste collection.

**Options & Alternatives:**

Keep the recycling site open for Village residents only.

Keep the recycling site open for Village residents but reduce or change the hours of operation.

Close the recycling site but continue to operate the yard waste site.

**Executive Recommendation:**

Keep the recycling site open for Village residents only.

Keep the recycling/yard waste site hours the same as they are currently.

Give the DPW permission to start notifying Village residents and nonresidents of the recycling site changes.

# Untitled Map

Write a description for your map.

## Legend

-  Hartland Village Public Works

- 1) Glass and Cardboard Bins
- 2) Scrap Metal Bin
- 3) Waste Oil Bin
- 4) Yard Waste/Tree Branches
- 5) Mulch/Soil Piles

#1

#2

#3

#5

#4

Progress Dr



100 ft