

PARKING LOTS MAINTAINED BY VILLAGE

1. 210 Cottonwood Avenue.....Municipal Building/Police/Library
2. Behind 211 Cottonwood AvenueMunicipal Lot
3. 204 Goodwin Avenue.....Legion Lot
4. Behind 140 North Avenue.....Municipal Lot
5. 150 Lawn Street.....Fire Department
6. Pawling Municipal Lot
7. 249 Pawling
8. Alley off Lawn Street

SPECIFIC NOTES REGARDING PARKING LOTS MAINTAINED BY THE VILLAGE

1. Police Department drive and parking area is a priority. Snow may be piled in grass areas along east side of lot. Parking stalls may be used for storage at northeast corner of municipal building lot and east end of library lot. This lot also includes drive to Cottonwood Avenue and parking stalls behind 134 Cottonwood Avenue.
2. Store snow along west bank. Do not pile snow on private residential property to south. This lot includes entrance drive but not parking to south or sidewalk to north along drive.
3. Caution – curb along river edge of lot.
4. Store snow in grass areas along east edge of lot, in islands or in parking stalls as necessary. Entrance drive is included. Parking stalls along west lot at south end are private.
5. Fire Department lot is a priority. Do not use salt on lot. Store snow along east edge of lot on grass area. Do not store up to evergreen tree in front of building.

GENERAL SPECIFICATIONS AND REQUIREMENTS FOR PARKING LOT PLOWING PROPOSALS AND WORK

1. The successful bidder will be required to sign a contract with the Village and provide a Certificate of Insurance.
2. Insurance requirements are as follows: In addition, the Village shall be named as an "Additional Insured Party" on the Certificate of Insurance. The Certificate of Insurance shall have a minimum 20-day notice period regarding cancellation.

CONTRACTOR'S INSURANCE

The Contractor shall carry and submit proof to the Village of the following insurance in force.

- A. Unemployment and Social Security
 - B. Workmen's Compensation in strict compliance with State laws.
 - C. Public Liability and Property Damage, Personal Liability limits of \$500,000 per each person, and Accident - limits of \$1,000,000.00 for any one accident; Property Damage, any one accident \$25,000.00.
3. Bidders shall provide a reference list including a minimum of three clients with names and phone numbers.
 4. The contractor shall provide a proposal and a listing of equipment used (make, model, year, plow/blower width), the hourly rate for that piece of equipment, the operator's hourly rate and the total hourly rate.
 5. The contractor will not be expected to haul snow from parking lots. It can be piled in areas designated by the DPW and in accordance with the specific notes. All hauling will be done by the DPW.
 6. For the parking lots, it is expected that the driveways into and out of the lots will be plowed by the contractor.
 7. The contractor will be required to be able to respond to a call for service within one hour following notification by a DPW representative.

8. In general, following one inch or more, snow shall be removed from parking lots at the end of a storm and within 24 hours after the storm. In the downtown area, at the Municipal Building/Library and other heavy use areas additional plowing may be requested by the DPW based on the timing, length and intensity of the storm. The DPW reserves the right to supplement contractor plowing during the storm on an "as needed" basis. Parking lots shall be plowed by 7:00 a.m.
9. Snow shall be plowed in the parking lots as directed by the DPW in order to maintain traffic. The fire station and police parking areas shall receive the highest priority.
10. The DPW will be responsible for sanding/salting operations. However, the contractor shall notify the DPW of any conditions noted which require sanding/salting.
11. Priorities will be established by the DPW.
12. The contractor shall perform all work in such a manner as to comply with all Federal, State and Local laws and requirements. This includes the Commercial Drivers Licensing requirements.
13. Appropriate equipment shall be used to minimize lawn and other damage. Caution shall be taken around curbs, fire hydrants, trees, etc. The contractor will be responsible for any damage done by plowing activities.
14. The DPW will provide marker posts to help guide the contractor.
15. The parking lot listings general descriptions. The contractor shall meet with the DPW to become familiar with exact boundaries.
16. The contractor shall provide a list of appropriate employees and phone numbers to the DPW for emergency contacts.
17. For specific questions, contact either Dave Felkner, Director of Utilities Supervisor, at 414-630-8168 or Mike Gerszewski, Operations Supervisor, at 414-630-8167.
18. In general depending on the amount of snow, it is anticipated that it will take between two to four hours to plow parking lots.
19. Invoices shall be submitted and will be paid on a monthly basis. The invoice shall provide a record of the place, date, time and equipment used.