

VILLAGE BOARD MINUTES
MONDAY, OCTOBER 26, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Ludtke, Conner, President Pfannerstill

Excused: Trustee Wallschlager

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Utility Operations Supervisor Felkner, Ryan Amtmann (R & M), Recreation Director Yogerst, Ryan Raskin (Catalyst Construction), Terry Foster (Trio Engineering) and Buck Knitt (Rinka Architects).

Pledge of Allegiance – President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion. None received.

1. Motion (Meyers/Dorau) to approve Village Board minutes of October 12, 2020. Carried (6-0)
2. Motion (Anson/Dorau) to approve vouchers for payment in the amount of \$649,919.16. Carried (4-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Dorau/Ludtke) to approve Operator's (Bartender) License. Carried (4-0).
4. **PUBLIC HEARING** on the proposed 2021 Village Budget including the General Fund, Water and Sewer Utility Funds, Debt Service, and all other Revenue and Expenditure Funds with consideration of adoption of the budget at the November 9, 2020 Village Board meeting.

President Pfannerstill opened the Public Hearing at 6:36 p.m. Finance Director Bailey stated that the Fire Department had decreased their budget by \$22,900 by removing some capital outlay items. He stated that transportation aid decreased by \$20,856. He stated that copies of the budget will be provided to the Village Board members this week with anticipated approval of the 2021 Village Budget on Nov. 9. Finance Director Bailey stated that the tax rate is expected to be \$4.57 which includes an increase of \$5 to the garbage fee, a 3% water rate increase and a 5% sewer rate increase. The Public Hearing was closed at 6:37 p.m.

Items referred from the October 19, 2020 Plan Commission meeting

5. Consideration and possible action, as follows, regarding the proposed development of a lot to be created on Campus Drive east of Lake Country Lutheran and south of the recently approved Paradise Trails Condominium development, without access to Willow Drive, that will entail

approval of a new Certified Survey Map, rezoning to RM-1 and the approval of a PUD Agreement that will allow the construction of 150 units of apartments in 6 buildings.

- a. Review of rezoning petition and proposed draft Planned Unit Development Agreement and related exhibits.

Representatives of Lightning Development provided a presentation of the proposed development stating that it will include 338 parking stalls. It was stated that units facing the roadway will have walk up entries. The development includes an amenity building containing a club room, fitness center and office space. It was stated that the development was designed to be “stitched” into the existing community and will connect to the pathway system in the Village.

- b. Consideration of a motion by the Village Board to schedule a Public Hearing on the recommendation of the Plan Commission for *Monday, November 16th, 2020* during a joint meeting of the Joint Architectural Board/Plan Commission and Village Board which will occur in segments.

Trustee Ludtke clarified that the intended date for the Public Hearing is November 16th. Motion (Ludtke/Conner) to schedule a Public Hearing on the recommendation of the Plan Commission for *Monday, November 16th, 2020* during a joint meeting of the Joint Architectural Board/Plan Commission and Village Board which will occur in segments.

Other items for Consideration

6. Consideration of a motion to award a contract for the 2020 Sanitary Sewer Lining to Visu-Sewer Inc. in the amount of \$46,796.75.

Utility Operations Supervisor Felkner stated that the Village contracts for sanitary sewer lining rather than replacing sewer mains. He stated that the project had been sent out for proposals and that staff is recommending award to Visu-Sewer. Motion (Meyers/Ludtke) to award a contract for the 2020 Sanitary Sewer Lining to Visu-Sewer Inc. in the amount of \$46,796.75. Carried (6-0).

7. Consideration of a motion to approve Changes Order #1 for the 2020 Paving Program and Contractor’s Application for Payment No. 1 in the amount of \$391,784.77 to Wolf Paving Co., Inc. for the 2020 Paving Program.

Utility Operations Supervisor Felkner stated that this work was for the municipal parking lot behind Senor Tomas. Motion (Conner/Dorau) to approve Changes Order #1 for the 2020 Paving Program and Contractor’s Application for Payment No. 1 in the amount of \$391,784.77 to Wolf Paving Co., Inc. for the 2020 Paving Program. Carried (6-0).

8. Discussion related to costs associated with the Recycling and Yardwaste Site in 2021.

Finance Director Bailey stated that the Village Board has several financial options related to the site. He stated that one option is to use fund balance to fund the site and continue to monitor usage with an anticipated annual cost of \$7,000 - \$8,000. A second option would be to raise the

garage fee an additional \$2 - \$3 to cover the expense. Or, thirdly, the residents interested in using the site could be required to purchase a sticker. It was stated that brush would still be allowed with staff checking id's to verify that users are Village residents. Bailey stated that it is unknown at this time what the actual usage is for the other items such as oil, antifreeze, cardboard and metal. Utility Operations Supervisor Felkner suggested that full service be continued for a year to analyze usage for further evaluation. Motion (Anson/Dorau) to use fund balance to fund the site and reevaluate after a year. Carried (6-0). Trustee Ludtke asked that residents be updated with this information. Finance Director Bailey stated that the information could be included in water bills, placed on the website and in the next newsletter. Additionally, staff at the site will provide a flier with information to people when they check in.

9. Discussion and consideration regarding the Before and After School Program with the Hartland-Lakeside School District.

Rec Director Yogerst stated that the program is not doing well financially as it is anticipated that based on current enrollment the Village would lose approximately \$7,500 for the school year. She stated that current enrollment is 7-8 students but it varies widely as there are times when there is only 1-2 students. It is believed the low enrollment is due to COVID-19. She proposed two options for Village Board consideration. She stated that the Village could continue to support the program to see if enrollment increases. The other option is to allow the school district to take over the program. She stated that two staff members are required at all times for safety purposes.

Trustee Dorau commented that parents that are working from home now may be returning to their workplaces in January which could increase participation. Trustee Conner stated that he felt the program should remain status quo and reevaluate. President Pfannerstill stated that he disagreed as parents have other options for childcare and that it is too costly to continue with such a small number of residents benefiting from the program. Trustee Ludtke commented that if the program continues, the service would still be there when numbers increase. Trustee Meyers stated that significant tax dollars are going to schools and he feels that the Village should not be competing with area businesses. He stated that he does not want the Village involved in this program as we are a government entity, not a business. Trustee Dorau commented that this program provides a lower cost option for residents.

Rec Director Yogerst stated that the school asked for a one month notice. President Pfannerstill stated that the school is willing to take over the program which is only for the school district. Administrator Rhode stated that staff has been considering options for the last few month, acknowledged that this is not an easy decision and that the decision does not need to be made now.

Motion (Conner/Anson) to continue the program and reevaluate. President Pfannerstill stated that he is absolutely opposed to spending \$7,500 of tax dollars for a minimal number of residents using the program. Vote taken (3-3). Motion failed.

President Pfannerstill stated that he would like the Village to get out of the program as soon as possible. Finance Director Bailey commented that there are other programs that are not just for

Hartland residents. Motion (Anson/Dorau) to continue the program until the first meeting in December and reevaluate the numbers at that time. Vote taken (3-3). Motion failed.

President Pfannerstill stated his opposition to continuing the program. Rec Director Yogerst stated that the department is less dependent on taxpayer dollars as programs have grown. Trustee Meyers stated that the programs should be self-liquidating except for those that benefit the community as a whole. Finance Director Bailey commented that some programs are offered free or benefit the community so not everything pays for itself in the recreation department. Trustee Dorau asked how many senior programs are offered for free and Rec Director Yogerst listed several.

Motion (Pfannerstill/Ludtke) to end the Before and After School Program December 1 or as soon as possible with Hartland-Lakeside School District. Vote taken (3-3). Motion failed.

Motion (Pfannerstill/Ludtke) to postpone the item until the next Village Board meeting. Carried (5-1) Meyers opposed.

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Misko stated that he had been contacted by a business owner on Capitol Drive with concerns related to the winter parking as the business has early morning traffic. He informed the business owner that the intent is to address overnight parking to eliminate snow covered cars impeding plowing efforts. He stated that officers will use discretion in this situation.

Rec Director Yogerst stated that the City of Delafield Park & Recreation Board is reviewing their agreement with the Village. She stated that the City will be cutting back by only paying for the printing of 200 guides for each season and will not be mailing the guides to their residents. She stated that the annual fee would be \$2,000 for 2021. She stated that the Village will continue to use the fish hatchery facility.

Finance Director Bailey stated that there have been holiday train meetings with various groups and staff members in an attempt to raise donations for the food pantries.

Trustee Dorau commented that the Business Trick or Treat along with the AHS Trunk or Treat was an amazing event. She thanked staff members and the Police Department for their assistance with the event.

11. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:56 p.m.

Respectfully submitted,

**VILLAGE BOARD MINUTES
MONDAY, OCTOBER 26, 2020
6:30 PM
PAGE 5**

Darlene Igl
Village Clerk